

Mon October 27- Meeting Room at 7:00PM

Chair: Brad Shantz Secretary: Amy Ray



## October 2025 - WMHA Executive Meeting

### Officer Attendance

Name	Name	Name
<input checked="" type="checkbox"/> Brad Shantz	<input type="checkbox"/> <del>Nadia Elmasry Weiss</del>	<input checked="" type="checkbox"/> Cindy Holland
<input checked="" type="checkbox"/> Gavin White	<input checked="" type="checkbox"/> Sal Abate	<input checked="" type="checkbox"/> Josh Gruhl
<input checked="" type="checkbox"/> Richard Shantz	<input type="checkbox"/> <del>Amy Ray</del>	<input checked="" type="checkbox"/> Nick Horrigan

### Director Attendance

Name	Name	Name
<input type="checkbox"/> <del>Jenna Abate</del>	<input checked="" type="checkbox"/> Lisa Backman	<input checked="" type="checkbox"/> Sheryl Martin
<input type="checkbox"/> <del>Katrina Berger</del>	<input checked="" type="checkbox"/> Creg Metcalfe	<input type="checkbox"/> <del>Lisa Thaler</del>
<input type="checkbox"/>	<input checked="" type="checkbox"/> Patrick Shantz	<input checked="" type="checkbox"/> Jeremy Lovneck

### Staff Attendance

Name	Name	Name
<input checked="" type="checkbox"/> Michelle Blake	<input checked="" type="checkbox"/> Kyle Cadeau	<input type="checkbox"/>

### Guest Attendance

Name	Name	Name
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

# 1. Agenda

1. Call to order
2. Guest(s) have the floor
3. Staff Updates
4. Previous Minutes
5. Reports
6. New Business
7. Adjourned

## 2. Appendices

- A. [Monthly Executive Minutes September 2025](#) (For Approval)
- B. [Budget vs. Actuals: Profit/Loss - April 2025-September 2025](#)

## 3. Call to Order

Start Time

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7:01pm

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## 4. Guest(s) have the floor

Guest	Update
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NO GUEST

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## 5. Staff Updates

Allows the office staff, bookkeeper, and scheduler to provide updates on their respective areas, discuss any ongoing projects, share important information, and address any concerns or questions from the executive committee.

### 5.1 Office/Registration – Michelle Blake

- Working hard with the LL coaching staff to have the Rosters submitted and approved this month. We are getting closer to having them all completed.
- Most travel permits are in and approved. The OMHA has told me that they are not allowed to approve travel permits now until the Roster is completed and approved. They have asked me not to submit permits for teams that are not approved yet.

Regarding your question about the injured player, refunds for U7 are available with a doctor's note, with a cut off date of December 15. If he prefers, we can also offer a pro rated option instead. Please let him know that we're happy to move forward with the pro rated route if that works better for him.

## 5.2 Schedule – Kyle Cadeau

1-U9 schedules released until January,

2-U8LL schedules released until March

3-we were able to pick up some ice on the wildcat's weekend for practice ice. These have been released and November is completely used.

3-only U7LL game schedules left to be added but I have already released this teams game slots until end of December.

1. Only U7-U9 LL Game Schedules Remaining
2. All LL Teams have at least 1 Full ice practice per month. Into November, U9LL has alternating weeks with full ice practice because of imbalance of teams at the U7-U9LL levels.
3. On October 21st, there were 3 teams re-seeded in a lower or higher division at the Tri-County level . Scheduling updates have been made, it was my intention to minimize schedule changes to reflect these changes. All Rep teams have at least 6 practices in November.
4. Schedules have been released for November. Once U7-U9LL games are scheduled the remaining ice for December and January will be allocated.
5. Awaiting schedule for Morning Power Skating first ice time is November 5.

## 5.3 Bookkeeper – Kyle Cadeau

September 2025 Data.

- 2025-2026 registration \$343,608.57
- 2025-2026 sponsorship \$9,269
- Current AR is \$114,491.88, This includes all unpaid Rep Fees, Development Fees and Team Sock Fees. Invoices have been processed with a due date of November 30th.

Cindy sends Michelle's contact info to Kyle so he can follow up about ice time in St. Clements and Wellesley.

We also need to look at a better way for players to register or re-register without being charged twice. We've had a number of duplicate payments this year, along with the refunds that come with it. Let's review this when we look at next season's rate changes.

## 6. Previous Minutes

The minutes of the previous executive meeting are reviewed, discussed, and any necessary amendments or corrections are addressed by the executive committee. A motion is then presented and seconded to officially approve the minutes of the previous executive meeting.

### Motion to Approve - September Minutes

1st - Richy      2nd - Gavin

Majority of votes - All in favour.

## 7. Reports

Reports serve to keep the committee informed about the ongoing projects, initiatives, and any pertinent information related to their roles within the association.

### 7.1 President – Brad Shantz

- Nothing to report

### 7.2 Vice-President - Representative Committee – Gavin White

The 2025–26 season is in full swing, and overall, things are progressing very well. It's great to see most of our teams off to strong starts within their leagues.

- **Suspensions:** We've had a few suspensions so far this season. All have been properly reported and managed. Thank you to our coaches and managers for staying on top of these reports and maintaining communication with the executive.
- **Tournament Highlights:** Several teams have already performed well in tournaments. Congratulations to our U18A team for winning the Hamilton Huskies Classic in October. A great accomplishment for the program.
- **Affiliated Players (APs):** A reminder that APs cannot be used until they are fully approved. Coaches must communicate with the other team's Head Coach before approaching the player or their family. Clear communication helps avoid confusion and ensures compliance with OMHA guidelines.
- **LiveBarn Update:** The LiveBarn system is nearly ready to activate. We are waiting on a few remaining waivers. Once all are received, an update will be sent out to all members and staff with instructions for access.

- **Exceptional Player Policy Review:** As part of our continued effort to review and refine our policies, we have attached two proposed Exceptional Player Status Policies, one for U10–U21 divisions and another for U9 and below. These will be reviewed and discussed at this month’s meeting.

### **7.3 Vice-President - Local League Teams – Cindy Holland**

- Season has officially kicked off and so far everyone has had a successful start to the season. There have been no major hiccups and appreciate all of the volunteers it takes to run a successful program.

### **7.4 Vice-President - Coaching – Sal Abate**

- Nothing to report

### **7.5 Vice-President - Player Development – Josh Gruhl**

- Nothing to report

### **7.6 Vice-President – U9 & Below – Richard Shantz**

- Update U7 player that requested reinstatement to the MD team was evaluated by executive members and outside hockey minded individuals and was determined no change should be made.

### **7.7 Coach Selection Committee – Sal Abate**

- Nothing to report

### **7.8 Budget Committee – Gavin White**

- Nothing to report

### **7.9 Constitution Committee – Gavin White**

- Nothing to report

### **7.10 Fundraising Committee – Lisa Thaler**

- Nothing to report

### **7.11 Sponsorship Committee – Creg Metcalfe**

- I have sent out a follow up email to all companies that I originally reached out to. Some have sent back emails saying they have sent in cheques. I will follow up with Kyle
- Topics to discuss. Rural Roots Fundraiser. Below are the notes from Rural Roots.
- Nov 8th - although it's very soon, the band itself is great. Would be a pretty good term. I would leave a lot of space for your people. The band playing is called high Street band.
- November 29- A duo husband and wife band called jendy way. Gives you a little bit more time to plan and they are a great band
- In terms of what we can do on our end: Advertising and posters at the brewery and on social media.
- A dollar of every birthday suit lager.
- Half of the donation bucket (As the other half goes to the band). - You can also bring your own bucket or pass a hat around.

- Couple six packs that we can auction off which Roger can do.
- What I think you guys should do: Ask the community for items to donate that we can auction off. Bring Homemade baked goods that we can also auction off.
- We find auctions do much better than raffles.

#### **7.12 Tournament Committee – OPEN**

- Nothing to report

#### **7.13 4on4 Committee – Jeremy Lovenek &**

- Nothing to report

#### **7.14 Equipment Committee – Patrick Shantz/ Brad Shantz**

- Nothing to report

#### **7.15 Player Safety Committee – Nick Horrigan**

- Nothing to report

#### **7.16 Communication Committee – Katrina Berger**

- Nothing to report

#### **7.17 Spirit Wear Committee – Creg Metcalfe**

- Nothing to report

#### **7.18 HR/Administrative Committee - Cindy Holland**

- nothing to report

#### **7.19 Inclusion and Diversity Committee – Nadia Elmasry Weiss & Lisa Backman**

- Nothing to report

#### **7.20 Photography Committee – Lisa Thaler**

- Brea Smith has begun photos on the ice at practices for teams. I have received positive feedback about photos being done on the ice this year. People seem quite receptive. Still working on finalizing the U9 and below for off ice photos. They will most likely be done up in the concourse. I will order a backdrop for Brea to use. Wondering if we could discuss a white or black background? I think black looks much more professional. Brea doesn't have a preference.

#### **7.21 Website – Katrina Berger**

- Nothing to report

#### **7.22 WMC Concession Stand – Nadia Elmasry Weiss & Sheryl Martin**

- Nothing to report

#### **7.23 Treasurer – Nick Horrigan**

- Nothing to report

### **7.24 First Shift – Nadia Elmasry Weiss**

- Nothing to report

### **7.25 U7, U8 & U9 Local League - Lisa Backman**

- Nothing to report

### **7.26 IP Program - Jenna Abate**

- Nothing to report

### **7.27 Advanced Local League Program - Lisa Backman**

- Nothing to report

## **8. New Business**

### **8.1 -Concussion Management - Gavin**

We've booked a one-hour Concussion and Injury Management Information Session with Heather Grant from Depth Training in Waterloo. She'll cover concussion protocol, rehabilitation, and common injuries we see in minor hockey. This session offers meaningful value for our coaches and trainers and supports WMHA's commitment to player safety and development.

Date: December 16, 2025

This information will be shared with both Rep and LL Coaching staff.

### **8.3 Refing concern (Richard/Gavin)**

Discussion took place regarding games where both officials are under age (green armband). The question was raised whether it's possible to ensure that less experienced officials are paired with a more senior official. Gavin will follow up with Charlie to clarify expectations and best practices for future assignments.

Officials' Pay Rates - Cambridge (CW) and Guelph are already advertising officiating rates that are five dollars above the OMHA standard. The proposed approach is to gradually increase our rates to align with larger centres in order to remain competitive and support recruitment and retention.

### **8.4 Livebarn**

The delay is on the referee association's side. They are still reviewing and signing off on the request to ensure insurance coverage and proper protocols are in place. With LiveBarn available and the ability to pull game clips, they want to ensure they are protected and not overwhelmed with emails or

concerns. We're currently waiting for their final approval.

## **8.5 Concession Stand**

The group agreed that a formal policy is needed for larger equipment or capital purchases. This policy would define spending limits, require committee approval for high value items, and ensure both cost and return are considered before any major purchase. As an example, coffee equipment was discussed. Since it does not generate revenue, investing in expensive machinery would not be appropriate.

There was also discussion about setting aside funds for larger purchases planned over the next few years.

Kyle noted that financial controls are already in place, with purchases being triple checked and requiring two signing authorities. He suggested strengthening this by clearly defining spending thresholds for equipment and requiring committee approval for any purchase above that amount.

## **Meeting Adjourned**

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**8:03pm**

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