



# Monthly Executive Meeting

- Mon Apr 28<sup>th</sup>, 2025 WMC 7PM
- Chair: Brad Shantz
- Secretary: Nicole Balog

## Attendance

Officers					
Quorum: President or VP + 3 Officers + 50% Directors					
Brad Shantz	Y	Nadia Elmasry Weiss	Y	Gavin White	Y
Cindy Holland	Y	Sal Abate	N	Josh Gruhl	Y
Zack Barriage	Y	Nicole Balog	Y		
Directors					
Mark Trimble	N	Jenna Abate	Y	Lisa Backman	Y
Sheryl Martin	Y	Katrina Berger	Y	Creg Metcalfe	Y
Nick Horrigan	Y	Lisa Thaler	Y	Amy Ray	Y
Staff					
Michelle Blake	N	Kyle Cadeau	Y		
Guest(s)					

## 1. Agenda

- [Call to order](#)
- [Guest\(s\) have the floor](#)
- [Previous Minutes](#)
- [Reports](#)

- [Old Business](#)
- [New Business](#)
- [Adjourned](#)

## 2. Appendices

- A. [Financial Statements](#)

## 3. Call to Order

Start time – 7PM

## 4. Guest(s) have the floor

Provides an opportunity for invited guests or external individuals to address the executive committee, share updates, or present relevant information.

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## 5. Staff Updates

Allows the office staff, bookkeeper, and scheduler to provide updates on their respective areas, discuss any ongoing projects, share important information, and address any concerns or questions from the executive committee.

### **5.1 Office/Registration – Michelle Blake**

Registrations are coming in!

We have 180 registrations for U7MD through to U18.  
27 of those are from outside of Woolwich.

Prep Skates have gone well! We had a little blip with the forms in the beginning but everything was sorted out!

U10/11 is full with a large waitlist.

U12/13 is full. We have let 1 from the waitlist in, there is one on the waitlist.

U14/15 is full with 2 on the waitlist.

U16 still has a lot available.

We have seen a few transfers come through for players registering in AAA centres.

## 5.2 Schedule – Kyle Cadeau

1. Tryouts have been released. There is still to be one change for U15A.
2. Due to the 4V4 being set up in the previous season, the website will be flipped after the last 4V4 game and tryouts will show properly in schedules.
3. Great work to all teams this past season and thank you to coaches and volunteers for making the scheduling process smooth and respectful!
4. 2026 March Break won't be a blackout period.

## 5.3 Bookkeeper – Kyle Cadeau

March 2025 Data.

- 2024-2025 registration \$302,511.41
- 2023-2024 sponsorship \$9,835.91
- Current AR is \$425 – this will likely be written off during the audit process as it is now over 1 year old.

I have attached the Profit and Loss (P&L) statement for review, note this is the pre-audit P&L. The audit will be taking place in May, with the intention of releasing the audited financial statements to our website. I will require a board vote to approve the audited financial statements as soon as the audit is completed.

## 6. Previous Minutes

The minutes of the previous executive meeting are reviewed, discussed, and any necessary amendments or corrections are addressed by the executive committee. A motion is then presented and seconded to officially approve the minutes of the previous executive meeting.

Motion to approve the reports

- 1<sup>st</sup> Josh Gruhl  
2<sup>nd</sup> Jenna Abate

## 7. Reports

Reports serve to keep the committee informed about the ongoing projects, initiatives, and any pertinent information related to their roles within the association.

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### 7.1 President – Brad Shantz

As one season is closing off and the next is starting, Congratulations to all teams who were successful in finishing the season winning their playoffs and the U11A team on their OMHA Championship!!

WMHA had a great successful season all around and we are looking forward to getting ready for 2025-2026.

## **7.2 Vice-President - Representative Committee – Gavin White**

Huge congratulations to the U11A team for winning OMHAs and bringing home a red hat. Overall, we had a great season and hope everyone is looking forward to the summer before getting back to the rink in September. Thank you to all coaches, players, and parents for their dedication, enthusiasm, and support of our great association.

Our 2025 tryout meeting will be held on April 26th. All prep skates and tryouts have been scheduled and posted on the website.

The 2025 Appreciation banquet is on April 30th. We are looking forward to a fun night to celebrate our volunteers and hand out some amazing awards.

## **7.3 Vice-President - Local League Teams – Cindy Holland**

Congratulations to our U13, U11, and U18 teams on winning their divisions and bringing home gold medals! What an incredible way to wrap up the season.

A huge thank you to all the staff and volunteers who dedicated their time and energy this year, we truly couldn't do it without you.

Looking ahead to next season, if you're interested in coaching in the Local League, please don't hesitate to reach out to me or Sal Abate. Our program depends on amazing volunteers like you to keep it going strong.

Thanks again, and congrats to all!

Semi Finals and Finals, please try and schedule in Elmira as these LL kids don't usually get to play in Elmira.

## **7.4 Vice-President - Coaching – Sal Abate**

Thank you to this year's coaching staff. To the coaches that will be stepping away next season thank you for your volunteer time.

Congratulations to all teams who were successful this season!

Congrats to the U11 A team on their OMHA Red Hat Victory.

## **7.5 Vice-President - Player Development – Josh Gruhl**

- Nothing to report

## **7.6 Vice-President – U9 & Below – Zack Barriage**

- Nothing to report

## **7.7 Coach Selection Committee – Sal Abate**

- Nothing to report

## **7.8 Coach Selection Committee - LL/Select Committee - Lisa Backman**

- Nothing to report

## **7.9 Budget Committee – Gavin White**

- Nothing to report

## **7.10 Constitution Committee – Gavin White**

- Nothing to report

## **7.11 Fundraising Committee – Lisa Thaler**

- Nothing to report

## **7.12 Sponsorship Committee – Creg Metcalfe**

- Nothing to report

## **7.13 Tournament Committee – Jenna Abate & Cindy Holland**

- Nothing to report

## **7.14 4on4 Committee – Lisa Backman & Gavin White**

This year's registration saw a total of 263 players and 28 goalies. Leading up to the start, we had 265 registered players; however, two players had to withdraw due to injuries and external commitments, and both received full refunds.

We made sure to check the dates for the girls' provincials this year and scheduled games to avoid any conflicts for teams with girls on their rosters. This was a proactive measure to prevent the issues we experienced last year with girls having to miss games or withdraw entirely.

We did encounter a couple of minor issues during the first week, including some overly aggressive play in the older divisions and extended shifts in the younger divisions. However, thanks to quick adjustments by the committee and some clarifying emails, these issues were promptly resolved.

The teams appeared to be well-balanced this season, which we believe was positively influenced by the "no friend requests" rule during team formation.

Looking ahead to next year, we propose the following for registration:

- \* Keep registration open throughout February.
- \* The first week will remain exclusive to Woolwich players.
- \* The second week will open registration to players from outside Woolwich.

\* The final two weeks will be available for all families who may have missed the earlier registration periods.

Additionally, I recommend advertising the registration on the Wild website next year, as several families indicated they missed the registration this year because they were unaware of it. Overall, the 4 on 4 Spring League was a great success and a lot of fun!

Thank you to the committee and all the volunteers for your help in making it such a positive experience.

### **7.15 Equipment Committee – Mark Trimble**

- Nothing to report

### **7.16 Player Safety Committee – Nick Horrigan**

- Nothing to report

### **7.17 Communication Committee – Katrina Berger**

- Nothing to report

### **7.18 Spirit Wear Committee – Mark Trimble**

- Nothing to report

### **7.19 HR/Administrative Committee –**

- Nothing to report

### **7.20 Inclusion and Diversity Committee – Nadia Elmasry Weiss & Lisa Backman**

- Nothing to report

### **7.21 Photography Committee – Lisa Thaler**

- Nothing to report

### **7.22 Website – Katrina Berger**

- Nothing to report

### **7.23 WMC Concession Stand – Nadia Elmasry Weiss & Sheryl Martin**

- Nothing to report

## **7.24 Treasurer – Nicole Balog**

- Nothing to report

## **7.25 First Shift – Nadia Elmasry Weiss**

- Nothing to report

## **8. New Business**

Discussing and addressing any new topics, proposals, or issues that have arisen since the previous executive meeting.

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### **2026 OHF Application for the U18A Championship;**

We have talked to Coach Brad Hackert, and they seem eager to do so. This age group should be strong and have a good opportunity to compete

Not live on the website, we have till June 30th to submit the application.

OHF are not typically profitable, however a good committee would need to be established.

OHF is the third week April

New Hamburg hosted 2025 OHF for U18A

Executive in favour of hosting the OHF's for U18A with the understanding that a strong committee is in place with at least 5 committed people understanding the commitment and willing to put in the time.

### **10 Year Anniversary of the Jr King Program;**

Next season will mark the 10-year anniversary of the Jr. Kings program. This is a good opportunity to do something special. Aiming for the October 4th home opener, we can arrange for a community event hosted at Lions Hall after the game.

Fundraising opportunity for the association, however we will need to have a committee from the Jr King team together to put something together. This is early brain storming.

### **U7 and IP Programming;**

We could use more goalie equipment for IP4/5 teams, if possible, Josh to talk to Mark as he is on the hunt too. Two sets would be great

Woolwich jerseys for U7LL. If there is an MD team with Woolwich jerseys, the LL teams should also be provided with Woolwich-branded Jerseys. We can still look for sponsors but I think the logo on the front and the colours should be associated with Woolwich. Need pricing for those jerseys so these teams have the logo screwed on the front.

Next season, we do not need referees for U7LL. This can be done by the coaches and save money for the association

Time keepers are volunteers too. Students are welcome for volunteer hours

## **Coach Information Sessions;**

Attendance was good at the kick off coaches meeting prior to tryouts.

WMHA to host two coaching information seminars during the off-season. Throughout these sessions, we will share valuable resources, tips, and best practices to help you navigate your first season as a coach. We are committed to supporting them every step of the way, ensuring that you have the foundation necessary to foster a fun and educational hockey experience for all our members. These dates will be sent out to our coaches along with more information. This is to ensure that all our new coaches have all the resources they need to have a successful season. Looking to have coaching mentors/sponsors so these young coaches have an outlet to go to.

## **Status of registration numbers year over year;**

Anywhere from 500 to 525, but Michelle was not here to comment, will revisit this at the May 2025 meeting.

## **Prep Skates**

U10 and U11 next year have to be split up. There are way too many kids in this group and the demand is very high.

Kyle will look at grabbing more hours of ice to accommodate this demand

Hitting clinics are not mandatory, however it is highly recommended.

For the 2026/27 season, checking clinics WILL be mandatory for U14.

## **10. Adjourned**

Time Adjourned: 7:39PM

## **11. Appendices**

### **11.1. Appendix A - Financial Statements**

# Woolwich Minor Hockey Association

## Budget vs. Actuals: Budget\_FY25\_P&L FINAL - FY25 P&L Classes

April 2024 - March 2025

	TOTAL		
	ACTUAL	BUDGET	REMAINING
<b>Income</b>			
Revenue			
401 Registration Fees	302,511.41	337,000.00	34,488.59
402 Representative Fees	130,040.00	135,000.00	4,960.00
404 Tryout Fees	46,410.00	28,000.00	-18,410.00
405 Development Fees	26,495.00	22,500.00	-3,995.00
406 Fundraising	155,109.80	52,000.00	-103,109.80
407 Sponsorship	9,835.91	11,900.00	2,064.09
408 Tournament Fees	54,275.00	47,750.00	-6,525.00
409 Miscellaneous Income	120.00		-120.00
<b>Total Revenue</b>	<b>724,797.12</b>	<b>634,150.00</b>	<b>-90,647.12</b>
<b>Total Income</b>	<b>\$724,797.12</b>	<b>\$634,150.00</b>	<b>\$ -90,647.12</b>
<b>Cost of Goods Sold</b>			
Cost of Revenue			
501 Ice Cost	399,002.60	390,200.00	-8,802.60
502 Referee Cost	65,755.00	70,700.00	4,945.00
504 Registration Cost	7,400.00		-7,400.00
505 Game-sheet Cost	2,319.89	4,200.00	1,880.11
507 Coaching Cost	5,241.21	4,000.00	-1,241.21
509 Jersey Expense	17,615.22	30,000.00	12,384.78
510 Sock Expense	15,755.90	9,000.00	-6,755.90
511 Other Equipment Expense	11,513.66		-11,513.66
512 Development Cost	14,957.15	10,000.00	-4,957.15
513 Insurance Expense	33,760.66	35,550.00	1,789.34
514 Tournament Cost	10,268.55	8,000.00	-2,268.55
515 Scheduler	7,800.00	7,800.00	0.00
516 Miscellaneous Cost of Revenue	3,952.60	11,000.00	7,047.40
517 Concession Food and Beverage Supplies	33,091.02		-33,091.02
518 Concession Staff	23,699.81		-23,699.81
<b>Total Cost of Revenue</b>	<b>652,133.27</b>	<b>580,450.00</b>	<b>-71,683.27</b>
<b>Total Cost of Goods Sold</b>	<b>\$652,133.27</b>	<b>\$580,450.00</b>	<b>\$ -71,683.27</b>
<b>GROSS PROFIT</b>	<b>\$72,663.85</b>	<b>\$53,700.00</b>	<b>\$ -18,963.85</b>
<b>Expenses</b>			
Selling, General, and Administrative Expenses			
601 Accounting Fees	1,686.80	6,000.00	4,313.20
602 Advertising and Promotion Expenses	394.08	500.00	105.92
603 Executive Travel		500.00	500.00
604 Office Staff	18,000.00	18,000.00	0.00
605 Internet & Web Services	-1,283.04	1,600.00	2,883.04
606 Rental Space at WMC	4,964.66	1,600.00	-3,364.66
607 Office Supplies	623.73	500.00	-123.73
609 Miscellaneous SG&A Expense	518.62	2,000.00	1,481.38
610 Bank Expense	1,003.67	1,000.00	-3.67
620 Bad Debts Expense	-1,258.00		1,258.00
<b>Total Selling, General, and Administrative Expenses</b>	<b>24,650.52</b>	<b>31,700.00</b>	<b>7,049.48</b>
<b>Total Expenses</b>	<b>\$24,650.52</b>	<b>\$31,700.00</b>	<b>\$7,049.48</b>

# Woolwich Minor Hockey Association

Budget vs. Actuals: Budget\_FY25\_P&L FINAL - FY25 P&L Classes

April 2024 - March 2025

		TOTAL	
	ACTUAL	BUDGET	REMAINING
NET OPERATING INCOME	<b>\$48,013.33</b>	<b>\$22,000.00</b>	<b>\$ -26,013.33</b>
NET INCOME	<b>\$48,013.33</b>	<b>\$22,000.00</b>	<b>\$ -26,013.33</b>