



Monthly Executive Meeting

- Mon Feb 24/25 7PM WMC
- Chair: Brad Shantz
- Secretary: Nicole Balog

Attendance

Officers					
Quorum: President or VP + 3 Officers + 50% Directors					
Brad Shantz	N	Nadia Elmasry Weiss	N	Gavin White	Y
Cindy Holland	Y	Sal Abate	Y	Josh Gruhl	Y
Zack Barriage	Y	Nicole Balog	Y		
Directors					
Mark Trimble	N	Jenna Abate	N	Lisa Backman	Y
Sheryl Martin	N	Katrina Berger	N	Creg Metcalfe	Y
Nick Horrigan	Y	Lisa Thaler	N	Amy Ray	Y
Staff					
Michelle Blake	Y	Kyle Cadeau	Y		
Guest(s)					

1. Agenda

- [Call to order](#)
- [Guest\(s\) have the floor](#)
- [Previous Minutes](#)
- [Reports](#)

- [Old Business](#)
- [New Business](#)
- [Adjourned](#)

2. Appendices

A. [Financial Statements](#)

3. Call to Order

Start time – 7PM

4. Guest(s) have the floor

Provides an opportunity for invited guests or external individuals to address the executive committee, share updates, or present relevant information.

5. Staff Updates

Allows the office staff, bookkeeper, and scheduler to provide updates on their respective areas, discuss any ongoing projects, share important information, and address any concerns or questions from the executive committee.

5.1 Office/Registration – Michelle Blake

5.2 Schedule – Kyle Cadeau

1. It has been a busy February with the snow events 17 cancelled and rescheduled games have taken place so far. This has taken much of my time over the past few weeks in juggling schedules. I appreciate the patience from all teams in cramming in the remaining games
2. I plan to work on releasing more march ice in the coming days
3. Good luck to all the teams in playoffs
4. I attended the Tri County meeting on Feb 20th. More details to come

5.3 Bookkeeper – Kyle Cadeau

Dec 2024 Data.

- 2024-2025 registration \$301,861.41
- 2023-2024 sponsorship \$9,835.91
- Current AR is \$425

6. Previous Minutes

The minutes of the previous executive meeting are reviewed, discussed, and any necessary amendments or corrections are addressed by the executive committee. A motion is then presented and seconded to officially approve the minutes of the previous executive meeting.

Motion to approve the reports

1St Nick Horrigan

2Nd Lisa Backman

7. Reports

Reports serve to keep the committee informed about the ongoing projects, initiatives, and any pertinent information related to their roles within the association.

7.1 President – Brad Shantz

- Nothing to report

7.2 Vice-President - Representative Committee – Gavin White

- Nothing to report

7.3 Vice-President - Local League Teams – Cindy Holland

Our playoffs are well underway, and several Woolwich teams are on the brink of securing spots in the finals. We commend their hard work and dedication and wish them continued success in their playoff journeys. For those teams who will be ending the season in the coming weeks, we wish you well! ENJOY the spring and summer and we look forward to seeing you back on the ice in the fall of 2025.

As the season progresses, we bid farewell to our U18 players/parents who will be moving on from the Woolwich Minor Hockey program. We extend our heartfelt thanks and best wishes to these players for their commitment and contributions throughout the years.

7.4 Vice-President - Coaching – Sal Abate

Organized the coaching committee for next season Representative Teams.

The following individuals were included in the coaching committee;

Cindy Holland - VP LL
Gavin White - VP Rep
Brad Shantz - President
Mike Birmingham - Past Executive
Sal Abate - VP Coaching

Interviewed coaching candidates as a committee. Met to further discuss candidates and made choices on coaching positions.

Good luck to all teams during the playoffs!

7.5 Vice-President - Player Development – Josh Gruhl

- Nothing to report

7.6 Vice-President – U9 & Below – Zack Barriage

- Nothing to report

7.7 Coach Selection Committee – Sal Abate

We have had a busy few days of interviewing and discussing the coaching positions for next season.

Our WMHA Coaching Committee consisted of the following individuals

Brad Shantz - President

Gavin White - VP Rep

Cindy Holland - VP LL

Mike Birmingham (Past Executive VP)

Sal Abate - VP of Coaching

We have decided on the following individuals for the coaching positions next season.

U10 A - Brandon Shoemaker

U11 A - Ben Gunn

U11 BB -

U12 A - Jake Schill

U13 A- Tyler Martin

U13 BB- Nick Horrigan

U14 A- Joel Washington

U15 A - selected 2025/26 coach is looking for a release to Waterloo as he has been offered U16AA in Waterloo. This is a new process with open borders. The executive agreed that if he would like a release, we would give him that.

Sal opened up the floor for questions on coach selection. The Coach Selection Committee met with an applicant interested in coaching the U15A team.

U15 BB –

U16 A- Candidate in communication with executive waiting on confirmation

U18 A - Brad Hackert

U18 BB- Cameron Martin

All coaches on this list have been notified and have accepted the positions. We want to see if anyone opposes the committee's decisions.

7.8 Coach Selection Committee - LL/Select Committee - Lisa Backman

- Nothing to report

7.9 Budget Committee – Gavin White

- Nothing to report

7.10 Constitution Committee – Gavin White

- Nothing to report

7.11 Fundraising Committee – Lisa Thaler

- Nothing to report

7.12 Sponsorship Committee – Creg Metcalfe

- Nothing to report

7.13 Tournament Committee – Jenna Abate & Cindy Holland

We had a great turnout of players and teams—thank you to everyone who participated! A special thank you to our volunteers for their time and effort in making this event possible. We faced a few hiccups on Friday due to issues with the McLeod penalty box glass, which caused about an hour or two delay in games, but we managed to get back on track Saturday/Sunday.

As mentioned in the last meeting, this will be Cindy Holland, and Jenna' Abate's final year running the tournaments. If these events are not hosted in Woolwich next year, it should be budgeted accordingly. If any WMHA members are interested in stepping up to take on this role, please reach out to the executive.

Next steps: collecting final funds from Woolwich teams before preparing the final financial report.

7.14 4on4 Committee – Lisa Backman & Gavin White

- Registration is over
- Down 60 players from last season
- Registration really low for U16 and U18
- Lisa will reach out to Kat to blast on social media reopening the registration with exception to the division that are full

7.15 Equipment Committee – Mark Trimble

- Nothing to report

7.16 Player Safety Committee – Nick Horrigan

- Nothing to report

7.17 Communication Committee – Katrina Berger

- Nothing to report

7.18 Spirit Wear Committee – Mark Trimble

- Nothing to report

7.19 HR/Administrative Committee –

- Nothing to report

7.20 Inclusion and Diversity Committee – Nadia Elmasry Weiss & Lisa Backman

- Nothing to report

7.21 Photography Committee – Lisa Thaler

- Nothing to report

7.22 Website – Katrina Berger

- Nothing to report

7.23 WMC Concession Stand – Nadia Elmasry Weiss & Sheryl Martin

- Nothing to report

7.24 Treasurer – Nicole Balog

Reimbursements receipt notification has been resolved. For whatever reason, Kyle wasn't getting the Reimbursement notification and receipts sent to his email. We managed to manually get that information to Kyle and he has those cheques caught up. Our apologies for those affected.

Any members still waiting for reimbursement for their certifications and courses, please reach out to me directly.

7.25 First Shift – Nadia Elmasry Weiss

- Nothing to report

8. New Business

Discussing and addressing any new topics, proposals, or issues that have arisen since the previous executive meeting.

Coach Selections;

U15A selected 2025/26 coach is looking for a release to Waterloo as he has been offered U16AA in Waterloo. This is a new process with open borders. The executive agreed that if he would like a release, we would give him that.

Sal opened up the floor for questions on coach selection.

The Coach Selection Committee met with a young coach interested in taking the U15A team. He assisted Gavin in some of his practices and Cindy felt like he would be a great fit for that group.

The committee is still searching for a U16A coach, however there are some leads and Amy is going to give Sal her contact info for the University of Waterloo and Laurier.

Open Borders;

Brad is having conversations and will continue to have conversations in the coming weeks with Centre Wellington and New Hamburg regarding imports and what other similar size associations are doing in regards to the amount of NRP each association is allowing.

Survey is on WMHA website for the members to give their opinions and intentions for the 2025/26 season.

Nicole had received some requests to add a comments section of the survey. Michelle is going to add that into the survey.

We will finalize import rules for the 2025/26 season at the March Executive Meeting following final discussions with CW and New Hamburg and reading over the feedback from our members.

Budget 2025/26;

Brad has had a conversation with the township regarding ice rates for the 2025/26 season.

Budget will be presented and set for 2025/26 season at the March meeting.

U9 Final Tournament;

Zach is going to reach out to the U9MD team to put together a committee. Tournament will give all teams 3 games. Sunday there will be semi finals and finals.

Zach requested to rent the Community Centre if the tournament is giving out pizza, as there will be more room in there.

Cindy mentioned that there are ipads in the hockey office, and the game sheets will need to be loaded on the ipads prior to the tournament.

10. Adjourned

Time Adjourned: 8:12PM

11. Appendices

11.1. Appendix A - Financial Statements

Woolwich Minor Hockey Association

Budget vs. Actuals: Budget_FY25_P&L FINAL - FY25 P&L Classes

April 2024 - January 2025

	TOTAL		
	ACTUAL	BUDGET	REMAINING
Income			
Revenue			
401 Registration Fees	301,861.41	337,000.00	35,138.59
402 Representative Fees	130,040.00	135,000.00	4,960.00
404 Tryout Fees	46,410.00	28,000.00	-18,410.00
405 Development Fees	26,495.00	22,500.00	-3,995.00
406 Fundraising	125,906.46	52,000.00	-73,906.46
407 Sponsorship	9,835.91	11,900.00	2,064.09
408 Tournament Fees	47,225.00	47,750.00	525.00
409 Miscellaneous Income	120.00		-120.00
Total Revenue	687,893.78	634,150.00	-53,743.78
Total Income	\$687,893.78	\$634,150.00	\$ -53,743.78
Cost of Goods Sold			
Cost of Revenue			
501 Ice Cost	301,188.12	390,200.00	89,011.88
502 Referee Cost	41,649.00	70,700.00	29,051.00
504 Registration Cost	7,400.00		-7,400.00
505 Game-sheet Cost	56.50	4,200.00	4,143.50
507 Coaching Cost	4,791.44	4,000.00	-791.44
509 Jersey Expense	17,615.22	30,000.00	12,384.78
510 Sock Expense	15,755.90	9,000.00	-6,755.90
511 Other Equipment Expense	9,284.84		-9,284.84
512 Development Cost	10,581.15	10,000.00	-581.15
513 Insurance Expense	33,760.66	35,550.00	1,789.34
514 Tournament Cost	9,396.55	8,000.00	-1,396.55
515 Scheduler	6,500.00	7,800.00	1,300.00
516 Miscellaneous Cost of Revenue	3,132.75	11,000.00	7,867.25
517 Concession Food and Beverage Supplies	22,671.94		-22,671.94
518 Concession Staff	17,687.99		-17,687.99
Total Cost of Revenue	501,472.06	580,450.00	78,977.94
Total Cost of Goods Sold	\$501,472.06	\$580,450.00	\$78,977.94
GROSS PROFIT	\$186,421.72	\$53,700.00	\$ -132,721.72
Expenses			
Selling, General, and Administrative Expenses			
601 Accounting Fees	715.00	6,000.00	5,285.00
602 Advertising and Promotion Expenses	394.08	500.00	105.92
603 Executive Travel		500.00	500.00
604 Office Staff	15,000.00	18,000.00	3,000.00
605 Internet & Web Services	-1,283.04	1,600.00	2,883.04
606 Rental Space at WMC	4,964.66	1,600.00	-3,364.66
607 Office Supplies	623.73	500.00	-123.73
609 Miscellaneous SG&A Expense	518.62	2,000.00	1,481.38
610 Bank Expense	604.33	1,000.00	395.67
620 Bad Debts Expense	-1,258.00		1,258.00
Total Selling, General, and Administrative Expenses	20,279.38	31,700.00	11,420.62
Total Expenses	\$20,279.38	\$31,700.00	\$11,420.62

Woolwich Minor Hockey Association

Budget vs. Actuals: Budget_FY25_P&L FINAL - FY25 P&L Classes

April 2024 - January 2025

		TOTAL	
	ACTUAL	BUDGET	REMAINING
NET OPERATING INCOME	\$166,142.34	\$22,000.00	\$ -144,142.34
NET INCOME	\$166,142.34	\$22,000.00	\$ -144,142.34