



# Monthly Executive Meeting

- Mon Dec 16<sup>th</sup>, 2024 7PM WMC
- Chair: Brad Shantz
- Secretary: Nicole Balog

## Attendance

Officers						Quorum: President or VP + 3 Officers + 50% Directors					
Brad Shantz	Y	Nadia Elmasry Weiss	N	Gavin White	Y						
Cindy Holland	N	Sal Abate	Y	Josh Gruhl	N						
Zack Barriage	N	Nicole Balog	Y								
Directors											
Mark Trimble	N	Jenna Abate	Y	Lisa Backman	Y						
Sheryl Martin	N	Katrina Berger	N	Creg Metcalfe	Y						
Nick Horrigan	Y	Lisa Thaler	N	Amy Ray	Y						
Staff											
Michelle Blake	Y	Kyle Cadeau	N								
Guest(s)											

## 1. Agenda

- [Call to order](#)
- [Guest\(s\) have the floor](#)
- [Previous Minutes](#)
- [Reports](#)
- [Old Business](#)
- [New Business](#)

- [Adjourned](#)

## 2. Appendices

### A. [Financial Statements](#)

## 3. Call to Order

Start time – 7PM

## 4. Guest(s) have the floor

Provides an opportunity for invited guests or external individuals to address the executive committee, share updates, or present relevant information.

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## 5. Staff Updates

Allows the office staff, bookkeeper, and scheduler to provide updates on their respective areas, discuss any ongoing projects, share important information, and address any concerns or questions from the executive committee.

### **5.1 Office/Registration – Michelle Blake**

Most Rosters are completed!

AP players being added to those Rosters weekly.

U7 LL team Rosters are completed, just waiting on the OMHA to approve some player accounts before I can send them in for approval.

IP5 Coaches are all added successfully with everything completed! Just waiting for some player parents to upload or send me their proof of age and residence.

IP4 has 2 coaches added. Other 2 coaches are still requiring qualification to be added. Also need some player Proof of birth and proof of residence.

### **5.2 Schedule – Kyle Cadeau**

1. Thanks to everyone for adhering to the communication policy, the season has been going good so far from a scheduling point of view
2. I am away with very limited availability from Dec 16-22. I will only be responding to urgent requests during this time, and you may see a delay in responses.
3. I have been working on setting up the remaining schedules. I will be releasing ice times upon my return.
4. WMHA has no ice from December 25-Jan 1. Have happy holidays everyone!

### 5.3 Bookkeeper – Kyle Cadeau

Nov 2024 Data.

- 2024-2025 registration \$302,203.91
- 2023-2024 sponsorship \$9,535.91
- Current AR is \$20,200 (Payments received in December so this number will shrink in next months report)

## 6. Previous Minutes

The minutes of the previous executive meeting are reviewed, discussed, and any necessary amendments or corrections are addressed by the executive committee. A motion is then presented and seconded to officially approve the minutes of the previous executive meeting.

Motion to approve the reports

1st Lisa Backman

2nd Jenna Abate

## 7. Reports

Reports serve to keep the committee informed about the ongoing projects, initiatives, and any pertinent information related to their roles within the association.  
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### 7.1 President – Brad Shantz

Hope everyone enjoys the Holiday Season & Happy New Year into 2025!  
It has been a busy season for our Wildcat teams, looking forward to the rest of the season.  
Wishing you all the best and safe 2025.

### 7.2 Vice-President - Representative Committee – Gavin White

The 2025 hockey season has been going well so far. Here are some important dates coming up in the new year;

- End of the Reg. Season - Jan 26th, 2025
- Round Robin Playoffs - Jan. 29th to March 3rd, 2025
- Tie Breaker Games - March 4th-7th, 2025
- March Break - March 8-14th, 2025 (*NO GAMES*)
- Quarter Finals - March 15th to 17th, 2025
- Play-in Games - March 18th - 20th, 2025
- Semi-Finals - March 21 - 26th, 2025
- OMHA Finals - March 27th - April 6th 2025
- WMHA Playoff Meeting will be held with the coaches and managers in January

- Congrats to the U14A Team for finishing 2nd in the Regional Stick finals

We hope everyone has a great December and a wonderful holiday

### 7.3 Vice-President - Local League Teams – Cindy Holland

#### GRLI Pre-Playoff Meeting Summary

**Date:** December 10, 2024

Here are the key points discussed during the meeting:

#### U8 Jamboree

- **Host:** Ayr Minor Hockey
- **Date:** April 6, 2025
- **Cost:** \$400 (3-game guarantee)
- **Travel Permits:** Not required
- Ayr will provide more details closer to the date.

#### Scheduling of Pools for GRLI Playoffs

##### U7 & U8 Pools

- Scheduling will continue as it has been for the remainder of the season.

##### U9 Playoffs

- **Rank teams by January 1, 2025** (most teams will have completed nine half-ice games).
- Divide into two 6-team divisions based on rankings.
- **Round 1:** Single round robin (5 games) completed by February 5th.
- **Round 2:** Divide into 3 divisions:
- **Division A:** Top 4 teams from Group 1.
- **Division B:** Bottom 2 teams from Group 1 and top 2 teams from Group 2.
- **Division C:** Bottom 4 teams from Group 2.
- **Round 2 Format:** Home-and-away (6 games) completed by March 20th.
- **Final Games:**
- 1st vs. 2nd and 3rd vs. 4th in single games to end the season.
- **Total Games:** 12 per team.

##### U11 Playoffs (20 Teams)

- Four divisions of 5 teams.
- Play a home-and-away (8 games) completed by March 2nd.
- **Finals:** Top 2 teams in each division play a 4-point final.
- **Consolation Round:** Remaining teams play a round robin to extend play into March.

##### U13 Playoffs

- Three divisions of 5 teams play a home-and-away (8 games).

- One division of 4 teams plays each team 3 times (9 games).
- Games completed by March 2nd.
- **Finals:** Top 2 teams in each division play a 4-point final.
- **Consolation Round:** Remaining teams play a round robin to extend play into March.
- **Division Placement:** Determined by division convenor.

#### **U15 Playoffs**

- Three divisions of 4 teams play each team 3 times (9 games).
- Games completed by March 2nd.
- **Finals:** Top 2 teams in each division play a 4-point final.
- **Consolation Round:** Remaining teams play a round robin to extend play into March.

#### **U18 Playoffs**

- Four divisions of 5 teams play a home-and-away (8 games).
- Games completed by March 2nd.
- **Finals:** Top 2 teams in each division play a 4-point final.
- **No Consolation Round:** Exhibition games are allowed.

#### **7.4 Vice-President - Coaching – Sal Abate**

- Nothing to report

#### **7.5 Vice-President - Player Development – Josh Gruhl**

- Nothing to report

#### **7.6 Vice-President – U9 & Below – Zack Barriage**

- Nothing to report

#### **7.7 Coach Selection Committee – Sal Abate**

- Nothing to report

#### **7.8 Coach Selection Committee - LL/Select Committee - Lisa Backman**

- Nothing to report

#### **7.9 Budget Committee – Gavin White**

- Nothing to report

### **7.10 Constitution Committee – Gavin White**

- Nothing to report

### **7.11 Fundraising Committee – Lisa Thaler**

- Nothing to report

### **7.12 Sponsorship Committee – Creg Metcalfe**

- Nothing to report

### **7.13 Tournament Committee – Jenna Abate & Cindy Holland**

- Nothing to report

### **7.14 4on4 Committee – Lisa Backman & Gavin White**

- In the New Year, we put an early blast on the website to save the date
- Last year's registration started February 12th, but I would like it to start earlier this year, hopefully February 1st. Have it open for 2 weeks, first week for local Woolwich players, second week for outside players. This gives us more time to create teams and find coaches and more players if needed.
- \$200 per player/\$150 per goalie - do we want to keep these prices again?
- No friend requests this year, no more than 2 'AAA' per team, preferably just 1.
- 5 divisions: U9, U10/U11, U12/U13, U14/U15, U16/U18. Last year we had U9 (3 teams), U10/U11 (8 teams), U12/U13 (7 teams), U14/U15 (7 teams) and U16/U18 (4 teams).
- Emailed Jodi to set up a meeting for January for dates and ice times

### **7.15 Equipment Committee – Mark Trimble**

- Nothing to report

### **7.16 Player Safety Committee – Nick Horrigan**

- Nothing to report

### **7.17 Communication Committee – Katrina Berger**

- Nothing to report

### **7.18 Spirit Wear Committee – Mark Trimble**

- Nothing to report

### **7.19 HR/Administrative Committee –**

- Nothing to report

## **7.20 Inclusion and Diversity Committee – Nadia Elmasry Weiss & Lisa Backman**

- Nothing to report

## **7.21 Photography Committee – Lisa Thaler**

- Nothing to report

## **7.22 Website – Katrina Berger**

- Nothing to report

## **7.23 WMC Concession Stand – Nadia Elmasry Weiss & Sheryl Martin**

- Nothing to report

## **7.24 Treasurer – Nicole Balog**

The week of Dec 16 through Dec 23 Kyle will be out of the country on holidays. I will ensure that the concession stand employees receive their pay cheques along with the reimbursement cheques for the committee running the booth. I will also ensure that the U18A team receives their cheque from the organization and that the Referee cheque gets to Matt Hoggarth.

## **7.25 First Shift – Nadia Elmasry Weiss**

- Nothing to report

# **8. New Business**

Discussing and addressing any new topics, proposals, or issues that have arisen since the previous executive meeting.

### **Open Borders – Removing Residential Restrictions;**

- Had a conversation regarding the OHF's decision to remove residential borders.
- Waiting for the OHF to set the guidelines to see how we will handle this.
- Will have a much more in depth conversation regarding this in our January meeting.

### **Jr. Kings Uniforms;**

- Sugar Kings provide the used equipment to the JR Kings.
- \$2500 from Kings \$2500 from WMH to the JR King program to use however they need. Equipment replacement, or socks, tournaments. However they need to spend the money.
- Brad is going to reach out to the old Jr King committee to see how they used to organize everything. We will have more information regarding this in the January meeting.

## **Tony Cody Fundraiser Questions;**

1. WE had spoken about two different dates for the Tony Code/Woolwich spots (an early bird for Tony's and then other draws after) Is this a good idea considering there are two different age groups? Tony's age group is 2010-2017 and WMH is U9, U11, U13, U15, U18???
2. What date/dates are we looking to do the draws? I was thinking late January for Tony's Beginning of Feb so ticket sales should start first week of January
3. If we can't promote on social media, how will information and tickets be given to teams? Just through managers? Have tickets in mailboxes with instructions on how the fundraiser works. then mass email out to managers of all teams
4. Tickets? Cindy, you had said there were tickets left from a previous event? Are we printing tickets? Contact Cindy with the tickets
5. Shall I come up with some sort of poster to promote? Email sent out? Or physical copy with tickets in mailboxes? Kat to explain on the website ASAP

## **Exhibition Games during the season;**

Teams can't have exhibition games during the season, because it becomes a scheduler nightmare. Even if teams are invited to a different centre for exhibition games. WMH kept it a blanket no exhibition games as in the past there were teams that had up to 10 exhibition games extra. It becomes impossible to police

## **LL Goalie Development:**

- Question.....member wondering why a LL goalie can't join the Rep Goalie Clinic  
Josh typically pulls LL goalies in to the rep Goalie program when REP teams are away for tournaments
- Lisa was going to reach out to a LL dad that was willing to work with the goalies. Lisa is going to reach out and see if he can come out and work with the LL goalies at the 7AM development.

## **10. Adjourned**

Time Adjourned: 8:01 PM

## **11. Appendices**

### **11.1. Appendix A - Financial Statements**



# Woolwich Minor Hockey Association

## Budget vs. Actuals: Budget\_FY25\_P&L FINAL - FY25 P&L Classes

April 2024 to November 2024

	TOTAL		
	ACTUAL	BUDGET	REMAINING
<b>Income</b>			
Revenue			
401 Registration Fees	302,203.91	337,000.00	34,796.09
402 Representative Fees	130,040.00	135,000.00	4,960.00
404 Tryout Fees	46,635.00	28,000.00	-18,635.00
405 Development Fees	26,495.00	22,500.00	-3,995.00
406 Fundraising	94,236.36	52,000.00	-42,236.36
407 Sponsorship	9,535.91	11,900.00	2,364.09
408 Tournament Fees	46,125.00	47,750.00	1,625.00
409 Miscellaneous Income	120.00		-120.00
<b>Total Revenue</b>	<b>655,391.18</b>	<b>634,150.00</b>	<b>-21,241.18</b>
<b>Total Income</b>	<b>\$655,391.18</b>	<b>\$634,150.00</b>	<b>\$ -21,241.18</b>
<b>Cost of Goods Sold</b>			
Cost of Revenue			
501 Ice Cost	187,200.40	390,200.00	202,999.60
502 Referee Cost	24,794.50	70,700.00	45,905.50
504 Registration Cost	7,560.00		-7,560.00
505 Game-sheet Cost	24.86	4,200.00	4,175.14
507 Coaching Cost	3,098.38	4,000.00	901.62
509 Jersey Expense	17,615.22	30,000.00	12,384.78
510 Sock Expense	15,755.90	9,000.00	-6,755.90
511 Other Equipment Expense	8,498.63		-8,498.63
512 Development Cost	5,946.15	10,000.00	4,053.85
513 Insurance Expense	33,760.66	35,550.00	1,789.34
514 Tournament Cost	9,140.30	8,000.00	-1,140.30
515 Scheduler	5,200.00	7,800.00	2,600.00
516 Miscellaneous Cost of Revenue	1,602.75	11,000.00	9,397.25
517 Concession Food and Beverage Supplies	9,897.49		-9,897.49
518 Concession Staff	10,165.96		-10,165.96
<b>Total Cost of Revenue</b>	<b>340,261.20</b>	<b>580,450.00</b>	<b>240,188.80</b>
<b>Total Cost of Goods Sold</b>	<b>\$340,261.20</b>	<b>\$580,450.00</b>	<b>\$240,188.80</b>
<b>GROSS PROFIT</b>	<b>\$315,129.98</b>	<b>\$53,700.00</b>	<b>\$ -261,429.98</b>
<b>Expenses</b>			
Selling, General, and Administrative Expenses			
601 Accounting Fees	715.00	6,000.00	5,285.00
602 Advertising and Promotion Expenses	394.08	500.00	105.92
603 Executive Travel		500.00	500.00
604 Office Staff	12,000.00	18,000.00	6,000.00
605 Internet & Web Services	-1,283.04	1,600.00	2,883.04
606 Rental Space at WMC	4,572.98	1,600.00	-2,972.98
607 Office Supplies	623.73	500.00	-123.73
609 Miscellaneous SG&A Expense	364.39	2,000.00	1,635.61
610 Bank Expense	576.97	1,000.00	423.03
620 Bad Debts Expense	-1,258.00		1,258.00
<b>Total Selling, General, and Administrative Expenses</b>	<b>16,706.11</b>	<b>31,700.00</b>	<b>14,993.89</b>
<b>Total Expenses</b>	<b>\$16,706.11</b>	<b>\$31,700.00</b>	<b>\$14,993.89</b>

# Woolwich Minor Hockey Association

Budget vs. Actuals: Budget\_FY25\_P&L FINAL - FY25 P&L Classes

April 2024 to November 2024

		TOTAL	
	ACTUAL	BUDGET	REMAINING
NET OPERATING INCOME	\$298,423.87	\$22,000.00	\$ -276,423.87
NET INCOME	\$298,423.87	\$22,000.00	\$ -276,423.87