



Monthly Executive Meeting

- June 10th, 2024 8:10PM WMC
- Chair: Brad Shantz
- Secretary: Nicole Balog

Attendance

Officers					
Quorum: President or VP + 3 Officers + 50% Directors					
Brad Shantz	Y	Nadia Elmasry Weiss	Y	Gavin White	Y
Cindy Holland	Y	Sal Abate	Y	Josh Gruhl	N
Zack Barriage	Y	Nicole Balog	Y		
Directors					
Mark Trimble	Y	Jenna Abate	Y	Lisa Backman	Y
Sheryl Martin	Y	Katrina Berger	Y	Creg Metcalfe	Y
Dan Smith	Y	Nick Horrigan	Y	Lisa Thaler	Y
Amy Ray	Y				
Staff					
Michelle Blake	Y	Kyle Cadeau	Y		
Guest(s)					

1. Agenda

- [Call to order](#)
- [Guest\(s\) have the floor](#)
- [Previous Minutes](#)
- [Reports](#)

- [Old Business](#)
- [New Business](#)
- [Adjourned](#)

2. Appendices

- A. [Financial Statements](#)

3. Call to Order

Start time – 8:10PM

4. Guest(s) have the floor

Provides an opportunity for invited guests or external individuals to address the executive committee, share updates, or present relevant information.

5. Staff Updates

Allows the office staff, bookkeeper, and scheduler to provide updates on their respective areas, discuss any ongoing projects, share important information, and address any concerns or questions from the executive committee.

5.1 Office/Registration – Michelle Blake

5.2 Schedule – Kyle Cadeau

5.3 Bookkeeper – Kyle Cadeau

6. Previous Minutes

The minutes of the previous executive meeting are reviewed, discussed, and any necessary amendments or corrections are addressed by the executive committee. A motion is then presented and seconded to officially approve the minutes of the previous executive meeting.

Motion to approve the reports

1St Brad Shantz

2Nd Gavin White

7. Reports

Reports serve to keep the committee informed about the ongoing projects, initiatives, and any pertinent information related to their roles within the association.

7.1 President – Brad Shantz

- Nothing to report

7.2 Vice-President - Representative Committee – Gavin White

- Nothing to report

7.3 Vice-President - Local League Teams – Cindy Holland

- Nothing to report

7.4 Vice-President - Coaching – Sal Abate

- Nothing to report

7.5 Vice-President - Player Development – Josh Gruhl

- Nothing to report

7.6 Vice-President – U9 & Below – Zack Barriage

- Nothing to report

7.7 Coach Selection Committee – Sal Abate

- Nothing to report

7.8 Coach Selection Committee - LL/Select Committee - Lisa Backman

- Nothing to report

7.9 Budget Committee –

- Nothing to report

7.10 Constitution Committee –

- Nothing to report

7.11 Fundraising Committee –

- Nothing to report

7.12 Sponsorship Committee –

- Nothing to report

7.13 Tournament Committee – Jenna Abate & Cindy Holland

- Nothing to report

7.14 4on4 Committee – Lisa Backman & Gavin White

- Nothing to report

7.15 Equipment Committee – Mark Trimble

- Nothing to report

7.16 Player Safety Committee –

- Nothing to report

7.17 Communication Committee –

- Nothing to report

7.18 Spirit Wear Committee –

- Nothing to report

7.19 HR/Administrative Committee –

- Nothing to report

7.20 Inclusion and Diversity Committee – Nadia Elmasry Weiss & Lisa Backman

- Nothing to report

7.21 Photography Committee –

- Nothing to report

7.22 Website -

- Nothing to report

7.23 WMC Concession Stand – Nadia Elmasry Weiss

- Nothing to report

7.24 Treasurer – Nicole Balog

- Nothing to report

7.25 First Shift – Nadia Elmasry Weiss

8. New Business

Discussing and addressing any new topics, proposals, or issues that have arisen since the previous executive meeting.

--

Assignment of new Executive members;

A quick introduction of all executive members, followed by assignments

Katrina Berger	Director of Communication
Creg Metcalfe	Director of Sponsorship
Nick Horrigan	Director of Player Safety
Dan Smith	Director of HR & Administration
Lisa Thaler	Director of Photography
Amy Ray	undecided

10. Adjourned

Time Adjourned: 8:40PM

11. Appendices

11.1. Appendix A - Financial Statements

Woolwich Minor Hockey Association

Budget vs. Actuals: FY 2025 Budget-1 - FY25 P&L

May 2024

	TOTAL		
	ACTUAL	BUDGET	REMAINING
Income			
Revenue			
401 Registration Fees	88,883.15	253,386.17	164,503.02
402 Representative Fees		87,250.00	87,250.00
404 Tryout Fees	25,635.00	28,365.08	2,730.08
405 Development Fees	5,975.00	29,830.00	23,855.00
406 Fundraising	60,425.00	60,988.54	563.54
407 Sponsorship	2,166.66	11,316.68	9,150.02
408 Tournament Fees	2,925.00	45,330.00	42,405.00
409 Miscellaneous Income	120.00		-120.00
Total Revenue	186,129.81	516,466.47	330,336.66
Total Income	\$186,129.81	\$516,466.47	\$330,336.66
Cost of Goods Sold			
Cost of Revenue			
501 Ice Cost	32,036.15	124,442.53	92,406.38
502 Referee Cost	5,925.50	14,094.00	8,168.50
504 Registration Cost	6,570.00	595.00	-5,975.00
505 Game-sheet Cost		644.76	644.76
506 Cost of Fundraising		4,846.04	4,846.04
507 Coaching Cost	2,215.70	989.58	-1,226.12
509 Jersey Expense	9,156.60	24,680.20	15,523.60
510 Sock Expense		8,582.63	8,582.63
512 Development Cost	3,500.00	4,233.33	733.33
513 Insurance Expense		33,321.54	33,321.54
514 Tournament Cost	55.00	5,733.27	5,678.27
515 Scheduler	1,300.00	4,550.00	3,250.00
516 Miscellaneous Cost of Revenue	762.75	7,450.12	6,687.37
Total Cost of Revenue	61,521.70	234,163.00	172,641.30
Total Cost of Goods Sold	\$61,521.70	\$234,163.00	\$172,641.30
GROSS PROFIT	\$124,608.11	\$282,303.47	\$157,695.36
Expenses			
Selling, General, and Administrative Expenses			
601 Accounting Fees	0.00		0.00
602 Advertising and Promotion Expenses		281.03	281.03
604 Office Staff	3,000.00	15,000.00	12,000.00
605 Internet & Web Services	-1,283.04		1,283.04
606 Office Rental Expense	-177.02	41.66	218.68
607 Office Supplies		141.42	141.42
609 Miscellaneous SG&A Expense	96.00	540.00	444.00
610 Bank Expense	248.15	433.65	185.50
Total Selling, General, and Administrative Expenses	1,884.09	16,437.76	14,553.67
Total Expenses	\$1,884.09	\$16,437.76	\$14,553.67
NET OPERATING INCOME	\$122,724.02	\$265,865.71	\$143,141.69
NET INCOME	\$122,724.02	\$265,865.71	\$143,141.69