



# Monthly Executive Meeting

- June 27 @ 7pm – Meeting room WMC
- Chair: Nadia Elmasry Weiss, Secretary: Cindy Holland

## Attendance

Officers						Quorum: President or VP + 3 Officers + 50% Directors					
Nadia Elmasry Weiss	Y	Barry Keen	N	Tracey Williams	Y						
Chris Taylor	Y	Brad Shantz	N	Josh Gruhl	Y						
		Cindy Holland	Y	Katie Hackert	N						
Directors											
		Mark Trimble	Y	Aaron Hardy	Y						
Luke Baleshta	N	Jenna Abate	Y	Mike Stiles	Y						
Staff											
Catherine Stiles	Y	Mike Heckendorn	N								
Guest(s)											
Kurt Wilkie	Y										

## 2. Agenda

- [Call to order](#)
- [Guest\(s\) have the floor](#)
- [Previous Minutes](#)
- [Reports](#)
- [Old Business](#)
- [New Business](#)
- [Adjourned](#)

### 3. Appendices

#### A. [Financial Statements](#)

### 4. Call to Order

Start time – 7:05

### 5. Guest(s) have the floor

Kurt –

Looking forward to the upcoming season and will be kicking it off with the posting of officials and timekeepers being posted to the website shortly. A reminder that if you know of anyone that is interested in timekeeping to tell them to check the website on the regular.

Increase in fees for officials – the increase is \$5.00 per ref per game. So a game with 2 refs would increase by 10.00 and a 4 ref game would increase by 20.00. The budget committee should be made aware of this change for next years budget.

It's been requested that the Refing Association take over the role of timekeepers. It would be their responsibility to train them schedule them. We don't see a cost increase in this change but want to ensure that teams are getting the best possible timekeepers for every game. Kurt will be working on laying out what that will look like in the coming weeks.

### 6. Previous Minutes

- Motion to approve the reports – Jenna
- 2<sup>nd</sup>- Mark

### 7. Reports

- Are there any items that need to be discussed tonight for the reports submitted?
  - Items discussed have been posted below in new business.
- Motion to approve the reports
  - 1<sup>st</sup> – Aaron
  - 2<sup>nd</sup> – Jenna

#### 7.1. President - Nadia Elmasry Weiss

- Still looking for Vp U9 below - plan for convenors for each age group

### 7.3. Vice-President - Representative Committee – Tracey Williams

- Season structure was discussed: U14-U18 will have 20 games before Christmas (from October 11th to December 23rd) and then 12 games after (January 3rd to February 15th)\*
- U10-U13 will have 18 games before Christmas (same dates as above) and 10 games after (same dates as above)\*
- U9 will have 12 half games up to January 15th and then 10 full after
- U8 - still tbd, but generally will be "pods" and will be dependent on how many associations field U8MD teams (as opposed to U8LL teams)
- As passed at last week's OMHA AGM, suspensions will now have to be served in your next game - whether it's a league, a playoff or tournament game. Only Exhibition Games do not count towards your suspension.
- Tri County Meetings for the 2022-23 will all be IN PERSON; no Zoom or hybrid meetings.
- The missed meeting fee will be re-established. It is \$50/meeting and goes up by \$50 each meeting (so first missed is \$50, 2nd missed is \$100, etc).

### 7.4. Vice-President - Local League Teams - Chris Taylor

- We are continuing to pursue options for the 2022/20223 season for Local League between Waterloo and Grand River Local League. Nothing is in stone yet and we're hoping to finalize our decision before the next executive meeting.

### 7.5. Vice-President - Coaching - Brad Shantz

- Still looking for a non parent U18 BB coach for the up coming season, other than that I have nothing else to report at this time.

#### 7.6. Vice-President - Player Development - Josh Gruhl

- Nothing to report

#### 7.7. Vice-President - U9 & Below - EMPTY

- Nothing to report

#### 7.8. Coach Selection Committee - Brad Shantz

- Nothing to report

#### 7.9. Player Safety Committee – Luke Baleshta

- Nothing to report

#### 7.10. Equipment Committee - Mark Trimble

- Insert Items Here

#### 7.11. Team Photo Committee – Mark Trimble

- No committee this year

#### 7.12. Tournament Committee – Cindy Holland

- U14 & U15 Division are full, U16 has one spot left in their loop, U18 Still has openings, we will likely see those come in this summer.
- Tournament Committee met last month and distribute tasks for awards, players gifts etc.
- Thus far we have raised almost 2000 from sponsors
- We anticipate making a great profit this year.

7.13. 4 on 4 – N/A

- Nothing to report.

7.15. Spirit wear Committee – Aaron Hardy

- Nothing to report.

7.16. Constitution Committee – Mike Stiles

- Nothing to report

7.17. LL/Select Committee – Chris Taylor

- Nothing to Report

7.18. Sponsorship Committee – Jenna Abate

- Nothing to Report

7.19. Fundraising Committee - Aaron Hardy

- Nothing to Report

7.20. Communications Committee - Mike Stiles

- Nothing to Report

7.21. First Shift Committee - Nadia Elmasry Weiss

- First Shift registration open - to be run Winter 2023

7.22. Player Experience and Retention Committee – Jenna Abate

- No committee this year

7.23. Player Development Committee - Josh Gruhl

- No committee this year

## 7.24. Treasurer - Katie Hackert Nothing to Report

- Reg was 86907.90
- Sponsorship was 0
- Nothing outstanding
- Financial statements supplied in [Appendix A - Financial Statements](#)

## 7.25. Website - Catherine Stiles

- No report

## 7.26. Office - Catherine Stiles

- No report

## 7.27. Registrar - Catherine Stiles

- Current Registration as of June 22, 2022 – 242
- Updating registration e-transfers in the HCR.
- Following up with new registrants to ensure they provide documentation for player - proof of age and proof of residency. Also, that the parent has completed the RiS course.
- Working through unconfirmed addresses notifications in the HCR.
- Rosters have been started for U14A, U15A, U15BB, U16A - Offer of Commitments have been collected and uploaded to Woolwich residents. NRP transfers have been submitted and pending OMHA approval.
- Created a google document for current Rep Coaching Requirements – will share with Brad and Tracey in the next few days.
- Tracey shared a Manager's Guide from 2018 –Almost completed updating it.

Age Division	#
IP4/IP5   U6	18
IP6   U7	10
U8	15
U9	13
U10	19
U11	10
U12	17
U13	16
U14	36
U15	34
U16	27
U18	27
U21	0
Total:	242

## 7.28. Scheduler – Mike Heckendorn

- Nothing to report

## 7.29. HR/Administrative Committee

- Nothing to report

### 7.30. Budget Committee - Tracey Williams

- First Committee meeting held on Wed., June 22<sup>nd</sup>
- Present: Nadia, Aaron, Brad, Katie, Tracey, Mike S. & Mike H.
- Review of “mission statement” for committee, budget, ideas for reinvestment in the Association for the upcoming season
- Next meeting to be held in early September (most of registration will be completed by then) – will have additional ideas/possible initiatives to bring to September board meeting

### 7.31. Inclusion and Diversity Committee - Nadia Elmasry Weiss

- Nothing to report

## 8. Old Business

## 9. New Business

### **Timekeepers to be run by ref association (Nadia)**

Continuing from what Kurt said earlier – this move is a smart move and takes the pressure off our internal team to organize and plan. Feedback from executive was positive and will continue moving forward. No vote is required for this decision.

### **Update on Local League**

- At this point no decisions have been made and hoping to have more information for next month’s executive meeting.

## 10. Adjourned

Time – 7:42pm

## 11. Appendices

## 11.1. Appendix A - Financial Statements

### 11.1.1. Financial Statements up to Previous Month



12:45 PM

06/06/22

Accrual Basis

**Woolwich Minor Hockey  
Profit & Loss Budget vs. Actual  
April through May 2022**

	Apr - May 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4 on 4	34,863.65	37,500.00	-2,636.35	93.0%
Development Fees Income	0.00	11,875.50	-11,875.50	0.0%
<b>Fundraising</b>				
Cash Calendar Fundraising	0.00	14,000.00	-14,000.00	0.0%
<b>Total Fundraising</b>	0.00	14,000.00	-14,000.00	0.0%
Misc Income	0.00	1,358.54	-1,358.54	0.0%
Registration	69,974.53	290,375.00	-220,400.47	24.1%
Representative Fees	0.00	109,065.00	-109,065.00	0.0%
Select Fees	0.00	12,000.00	-12,000.00	0.0%
Sponsorship Revenue	1,500.00	15,000.00	-13,500.00	10.0%
Tournament Fees Paid back	0.00	44,000.00	-44,000.00	0.0%
Tri County Weekend	0.00			
Try out Fee Select	0.00	1,200.00	-1,200.00	0.0%
Try Out Fees	3,650.00	11,350.00	-7,700.00	32.2%
Woolwich Cup Tournament	0.00	32,725.00	-32,725.00	0.0%
Woolwich Weekend Tournament	5,800.00	32,725.00	-26,925.00	17.7%
<b>Total Income</b>	115,788.18	613,174.04	-497,385.86	18.9%
<b>Gross Profit</b>	115,788.18	613,174.04	-497,385.86	18.9%
<b>Expense</b>				
4 on 4 tournament				
Ice	11,122.45	12,750.00	-1,627.55	87.2%
Ref Expenses	1,650.00	1,700.00	-50.00	97.1%
Shirt Expense	7,303.91	6,000.00	1,303.91	121.7%
Time Keepers	792.00	840.00	-48.00	94.3%
4 on 4 tournament - Other	0.00	1,200.00	-1,200.00	0.0%
<b>Total 4 on 4 tournament</b>	20,868.36	22,490.00	-1,621.64	92.8%
Accounting Fees	0.00	2,000.00	-2,000.00	0.0%
Advertising and Promotion	0.00	262.50	-262.50	0.0%
Bank Service Charges	71.50	1,805.57	-1,734.07	4.0%
Cash Calendar Fundraising	0.00	10,500.00	-10,500.00	0.0%
Coaches Clinic	63.28	1,575.00	-1,511.72	4.0%
Coaches Dinner	0.00	2,000.00	-2,000.00	0.0%
Concussion testing	0.00	593.25	-593.25	0.0%
Development Fees	0.00	11,875.50	-11,875.50	0.0%
Electronic Game Sheets	0.00	1,358.54	-1,358.54	0.0%
Entry Fees	1,743.00	3,480.00	-1,737.00	50.1%

12:45 PM

06/06/22

Accrual Basis

**Woolwich Minor Hockey  
Profit & Loss Budget vs. Actual  
April through May 2022**

	Apr - May 22	Budget	\$ Over Budget	% of Budget
<b>Equipment</b>				
Shirt Expense				
IP Jerseys	0.00	1,250.00	-1,250.00	0.0%
<b>Total Shirt Expense</b>	0.00	1,250.00	-1,250.00	0.0%
Sock Expense	0.00	6,500.00	-6,500.00	0.0%
Equipment - Other	0.00	1,400.00	-1,400.00	0.0%
<b>Total Equipment</b>	0.00	9,150.00	-9,150.00	0.0%
Ice costs	0.00	300,000.00	-300,000.00	0.0%
Insurance Expense	0.00	30,000.00	-30,000.00	0.0%
Internet Services & Website	0.00	1,500.00	-1,500.00	0.0%
Junior Sugar Kings Expense	0.00	2,500.00	-2,500.00	0.0%
Misc Expense	0.00	300.00	-300.00	0.0%
Office Rent Expense	0.00	1,417.50	-1,417.50	0.0%
Office Staff	2,500.00	25,000.00	-22,500.00	10.0%
Office Supplies	19.14	500.00	-480.86	3.8%
Playdown fees	0.00	1,000.00	-1,000.00	0.0%
Referee Expense				
April	81.00			
May	595.00			
Referee Expense - Other	0.00	45,000.00	-45,000.00	0.0%
<b>Total Referee Expense</b>	676.00	45,000.00	-44,324.00	1.5%
Timekeepers Expense				
May	125.00			
Timekeepers Expense - Other	0.00	10,000.00	-10,000.00	0.0%
<b>Total Timekeepers Expense</b>	125.00	10,000.00	-9,875.00	1.3%
Tournament Fees Paid	0.00	44,000.00	-44,000.00	0.0%
Trophies	0.00	2,000.00	-2,000.00	0.0%
Try Outs				
Body Checking Clinics	600.00	315.00	285.00	190.5%
Ice Costs	3,465.72	1,260.00	2,205.72	275.1%
Ref's	0.00	2,100.00	-2,100.00	0.0%
Timekeepers	0.00	273.00	-273.00	0.0%
Try Outs - Other	0.00	472.50	-472.50	0.0%
<b>Total Try Outs</b>	4,065.72	4,420.50	-354.78	92.0%
Woolwich Cup Expenses	0.00	10,000.00	-10,000.00	0.0%

12:45 PM

06/06/22

Accrual Basis

**Woolwich Minor Hockey**  
**Profit & Loss Budget vs. Actual**  
April through May 2022

	Apr - May 22	Budget	\$ Over Budget	% of Budget
<b>Woolwich Weekend</b>				
Miscellaneous	240.00			
Woolwich Weekend - Other	0.00	10,000.00	-10,000.00	0.0%
<b>Total Woolwich Weekend</b>	240.00	10,000.00	-9,760.00	2.4%
<b>Total Expense</b>	30,372.00	554,728.36	-524,356.36	5.5%
<b>Net Ordinary Income</b>	85,416.18	58,445.68	26,970.50	146.1%
<b>Net Income</b>	<b>85,416.18</b>	<b>58,445.68</b>	<b>26,970.50</b>	<b>146.1%</b>