



Monthly Executive Meeting

- June 30, 2020 @ 7pm - [Virtual Meeting](#)
- Chair: Barry Keen, Secretary: Brett Bickerton

1. Attendance

| Officers | | | | Quorum: President or VP + 3 Officers + 50% Directors | |
|------------------|---|---------------|---|--|---|
| Barry Keen | Y | Rob Moyer | N | Mike Birmingham | Y |
| Jeff McDowell | N | Zack Barriage | Y | Jeff MacGregor | N |
| Brett Bickerton | Y | Katie Hackert | N | | |
| Directors | | | | | |
| Kristy Allen | Y | Kevin Brown | N | Nadia Elmasry Weiss | Y |
| Gail Gowing | N | Josh Gruhl | N | Mike Heckendorn | Y |
| Grady Keen | N | | | | |
| Staff | | | | | |
| Donna Harrington | Y | Lori Moser | Y | | |
| Guest(s) | | | | | |
| Alex Martin | N | | | | |

2. Agenda

- [Call to order](#)
- [Guest\(s\) have the floor](#)
- [Previous Minutes](#)
- [Reports](#)
- [Old Business](#)
- [New Business](#)
- [Adjourned](#)

3. Appendices

- A. [Financial Statements](#)

4. Call to Order

- 7:00 pm - No quorum
- 7:09 pm - Grady Keen joined, quorum achieved

5. Guest(s) have the floor

- Alex Martin - EDHRA
 - N/A

6. Previous Minutes

- Motion to approve the previous minutes - Barry Keen
 - 2nd: Mike Birmingham
 - Vote: Pass

7. Reports

- Any items pulled from the Reports into Old Business
- Motion to approve the reports - Barry Keen
 - 2nd: Mike Birmingham
 - Vote: Pass

7.1. President - Barry Keen

- I was part of a Omha webinar at the beginning of June, regarding covid update. Mike B. was also part of a webinar hosted by OHF since then and we have also received a guide from the OHF regarding the framework for return to play, which was posted on our website on June the 11th. We continue to wait for updates.

7.2. Immediate Past President - Rob Moyer

- No report

7.3. Vice-President - Representative Teams - Mike Birmingham

- Rep Report:
 - All rep activities on hold. No schedules for tryouts, permission to skate, try out passports, exceptional player, etc. at this time due to pandemic.
 - Attended several OHF virtual meetings regarding the return to Play Framework (currently at Stage 2). Underlying theme is the season will be dictated by the

advice of health professionals in whatever form is allowed. No early start or late finish is predicted regardless.

- Updates for OHF and Covid-19 FAQ's posted to web.
- No return to play framework or direction provided from the OMHA at this time.
- All tournaments in the OHF are suspended and no permits are being granted to host until further notice. Possible tournaments will not be allowed this upcoming season – revenue???
- 2020-2021 season projected to include for Novice (U8) to Midget (U18) – 9 “A” teams, 3 “AE” teams, and 1 Midget MD team.
- Tri-County Report:
 - No meetings held or updates provided since March

7.4. Vice-President - Local League Teams - Barry Keen

- Local League
 - Nothing to report
- Select
 - Nothing to report

7.5. Vice-President - Coaching - Zack Barriage

- Held interviews on two evenings this past week for some of the coaching candidates (ages with multiple applicants)
- Coaching committee will put forward recommendations in new business

7.6. Vice-President - Player Development - Jeff MacGregor

- No report

7.7. Coach Selection Committee - Zack Barriage

- See [Section 7.5](#)

7.8. Player Safety Committee - Kristy Allen

- Nothing to report

7.9. Equipment Committee - Kevin Brown

- No report

7.10. Photo Committee - Gail Gowing

- No report

7.11. Woolwich Weekend - Grady Keen

- No report

7.12. Woolwich Cup - Brett Bickerton

- Nothing to report

7.13. Woolwich Juvenile Weekend - Mike Birmingham

- Nothing to report

7.14. 4 on 4 - Gail Gowing

- No report

7.15. Spiritwear Committee - Grady Keen

- No report

7.16. Constitution Committee - Rob Moyer / Brett Bickerton

- Nothing to report

7.17. Nomination Committee - Brett Bickerton

- Any vacant positions can be filled by executive majority vote
- Put out another call for volunteers for Executive positions

7.18. Sponsorship Committee - Nadia Elmasry Weiss

- No report

7.19. Fundraising Committee - Kristy Allen

- Nothing to report

7.20. Communications Committee - Mike Heckendorn

- No report

7.21. First Shift Committee - Nadia Elmasry Weiss

- No report

7.22. Volunteer Committee - Nadia Elmasry Weiss

- No report

7.23. Initiation Program Committee - Jeff MacGregor

- See [7.6](#)

7.24. Goalie Development Committee - Josh Gruhl

- No report

7.25. Treasurer - Katie Hackert

- Profit & Loss and Balance Sheet supplied in [Appendix A - Financial Statements](#)

7.26. Website - Brett Bickerton

- Donna given the ability to post articles
- COVID 19 FAQ page created

7.27. Office - Donna Harrington

- No report

7.28. Registrar - Donna Harrington

- No report

7.29. Scheduler - Lori Moser

- Waiting for direction on what the season may look like
- I have submitted home night requests for rep teams as requested by Tri-County

7.30. Secretary - Brett Bickerton

- June meeting rescheduled from June 29th to June 30th as per Barry's request
- To propose a Virtual Annual Meeting in New Business

8. Old Business

- Items from the Consent Agenda
 - Township - No ice buy meeting as of yet

9. New Business

- Need for volunteers - Barry Keen
 - We have had a very low number of people inquiring about volunteering for the executive and also for various events.
 - Mike Birmingham to reach out to some volunteers that showed interest
 - Barry asking all executive members to reach out to their networks
- Role Guide - Barry Keen
 - This isn't that new, but with the constant turnover of VP's and Directors, it is a good idea to make a guide of what you do, contacts etc. for others coming after you.
 - [Secretary Guide](#) as a template
- Safety Committee/Player Safety Committee - Barry Keen
 - Following the guidelines for safe play this coming up season.
- Year End Financials - Barry Keen
 - Previous fiscal year profit
 - Negative retained earnings (previous years losses)
 - Looking at funding, waiting to hear from the bank
 - \$9K offside with registration fees in trust
 - Reach out to third parties for review, originally suggestion was not available
- Slate of Rep Coaches - Zack Barriage
 - U9 A - Jeff MacGregor
 - U10 A - Dave Weiss
 - U11 AE - TBD
 - U11 A - Brad Shantz
 - U12 A - Mike Brito
 - U13 AE - Ian McAdam
 - U13 A - Jake Snyder
 - U14 - TBD
 - U15 AE - TBD
 - U15 A - Marc Strohoff
 - U16 A - Todd Hutton
 - U18 MD - Jordan Moore
 - U18 A - Zack Barriage
 - U21 - Gavin White
 - Motion: To approve the slate of coaches as presented: Zack Barriage
 - 2nd: Brett Bickerton
 - Vote: Pass
- Virtual Annual Meeting - Brett Bickerton
 - Proposing a Virtual version of the Annual Meeting
 - Proposing August 19, 2020
 - Need final reports from Executive members
 - Need completed financial statement for previous fiscal year

- Need 2020-2021 budget
- 2nd: Mike Birmingham
- Vote: Pass
- Communication to have get registrations in to confirm numbers for next season - Donna
 - Less than 50% have registered
 - Fees not being collected

10. Adjourned

- 8:00 pm
- Next meeting scheduled for July 27, 2020, @ 7 pm, Virtual Meeting

11. Appendices

11.1. Appendix A - Financial Statements

11.1.1. Financial Statements up to Previous Month

| 11:29 AM | Woolwich Minor Hockey | | | |
|---------------------------------|--|--------|----------------|-------------|
| 06/12/20 | Profit & Loss Budget vs. Actual | | | |
| Accrual Basis | April through May 2020 | | | |
| | Apr - May 20 | Budget | \$ Over Budget | % of Budget |
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 4 on 4 | 0.00 | 0.00 | 0.00 | 0.0% |
| Development Fees Income | 0.00 | 0.00 | 0.00 | 0.0% |
| Fundraising | | | | |
| Cash Calendar Fundraising | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Fundraising | 0.00 | 0.00 | 0.00 | 0.0% |
| Misc Income | 0.00 | 0.00 | 0.00 | 0.0% |
| Registration | 38,834.85 | 0.00 | 38,834.85 | 100.0% |
| Representative Fees | 0.00 | 0.00 | 0.00 | 0.0% |
| Try Out Fees | 0.00 | 0.00 | 0.00 | 0.0% |
| Woolwich Weekend Tournament | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Income | 38,834.85 | 0.00 | 38,834.85 | 100.0% |
| Gross Profit | 38,834.85 | 0.00 | 38,834.85 | 100.0% |
| Expense | | | | |
| Advertising and Promotion | 0.00 | 0.00 | 0.00 | 0.0% |
| Bank Service Charges | 133.04 | 0.00 | 0.00 | 0.0% |
| Cash Calendar Fundraising | 0.00 | 0.00 | 0.00 | 0.0% |
| Coaches Clinic | 0.00 | 0.00 | 0.00 | 0.0% |
| Coaches Dinner | 0.00 | 0.00 | 0.00 | 0.0% |
| Concession testing | 0.00 | 0.00 | 0.00 | 0.0% |
| Development Fees | 0.00 | 0.00 | 0.00 | 0.0% |
| Equipment | 0.00 | 0.00 | 0.00 | 0.0% |
| Executive Travel Expense | 0.00 | 0.00 | 0.00 | 0.0% |
| Hockey Banquet Expense | 0.00 | 0.00 | 0.00 | 0.0% |
| Ice costs | 0.00 | 0.00 | 0.00 | 0.0% |
| Ice Scheduler | 17.00 | 0.00 | 17.00 | 100.0% |
| Insurance Expense | 0.00 | 0.00 | 0.00 | 0.0% |
| Internet Services & Website | 0.00 | 0.00 | 0.00 | 0.0% |
| Misc Expense | 0.00 | 0.00 | 0.00 | 0.0% |
| Office Manager | 0.00 | 0.00 | 0.00 | 0.0% |
| Office Rent Expense | 0.00 | 0.00 | 0.00 | 0.0% |
| Office Supplies | 260.98 | 0.00 | 260.98 | 100.0% |
| Playdown fees | 0.00 | 0.00 | 0.00 | 0.0% |
| Referee Expense | 0.00 | 0.00 | 0.00 | 0.0% |
| Registration refunds & NSF cheq | 0.00 | 0.00 | 0.00 | 0.0% |
| Timekeepers Expense | 0.00 | 0.00 | 0.00 | 0.0% |

11:29 AM
06/12/20
Accrual Basis

Woolwich Minor Hockey
Profit & Loss Budget vs. Actual
April through May 2020

| | Apr - May 20 | Budget | \$ Over Budget | % of Budget |
|----------------------|--------------|--------|----------------|-------------|
| Tournament Fees Paid | 0.00 | 0.00 | 0.00 | 0.0% |
| Trophies | 0.00 | 0.00 | 0.00 | 0.0% |
| Try Outs | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Expense | 411.02 | 0.00 | 411.02 | 100.0% |
| Net Ordinary Income | 38,423.83 | 0.00 | 38,423.83 | 100.0% |
| Net Income | 38,423.83 | 0.00 | 38,423.83 | 100.0% |