



# Monthly Executive Meeting

- October 28, 2019 @ 7pm - WMC - Meeting Room #2
- Chair: Barry Keen, Secretary: Brett Bickerton

## 1. Attendance

Officers		Quorum: President or VP + 3 Officers + 50% Directors			
Barry Keen	Y	Rob Moyer	N	Mike Birmingham	Y
Jeff McDowell	Y	Zack Barriage	Y	Jeff MacGregor	Y
Brett Bickerton	Y	Katie Hackert	N		
Directors					
Kristy Allen	N	Kevin Brown	N	Nadia Elmasry Weiss	Y
Gail Gowing	N	Josh Gruhl	Y	Mike Heckendorn	Y
Grady Keen	N				
Staff					
Jasmine Roth	Y	Lori Moser	N		
Guest(s)					
Alex Martin	N				

## 2. Agenda

- [Call to order](#)
- [Guest\(s\) have the floor](#)
- [Previous Minutes](#)
- [Reports](#)
- [Old Business](#)
- [New Business](#)
- [Adjourned](#)

## 3. Appendices

- A. [Financial Statements](#)

## 4. Call to Order

- 7:04 pm

## 5. Guest(s) have the floor

- Alex Martin - EDHRA
  - No report

## 6. Previous Minutes

- Motion to approve the previous minutes - Jeff McDowell
  - 2nd: Mike Birmingham
  - Vote: Pass

## 7. Reports

- Any items pulled from the Reports into Old Business
- Motion to Approved the Reports - Zack Barriage
  - 2nd: Jeff McGregor
  - Vote: Pass

### 7.1. President - Barry Keen

- Nothing to report

### 7.2. Immediate Past President - Rob Moyer

- No report

### 7.3. Vice-President - Representative Teams - Mike Birmingham

- Rep Report:
  - All rep teams up and running including Juvenile and Novice A (under new format)
  - Dairy patches received and mock ups reviewed. Memo to coaches to go out shortly.
  - 1 parent issue dealt with (visiting team) between centres and OMHA
  - Electronic game sheets working very well to date
  - Making arrangements with township to hang OMHA banners from last season
  - 3 coaches evaluated so far this season. 1 more required. Number of assistant coaches being lined up for evaluation later in the year
- Tri-County Report:

- Associations and coaches are not intended to see the refs comments on the e-game sheets. TC convenors and OMHA regional directors will follow up if needed.
- Suspensions not being reviewed by team officials therefore leading to playing ineligible players and further suspensions. Check the sheet after every game!
- Biggest problem to date with e-game sheets is an incorrect game# which will not allow the upload to automatically update the score. Can update score using the old manual method through Onedb.
- Playoff brackets tweaked for Midget and Juvenile to assure a 1v4 and 2v3 match up in final round of OMHA within your league.
- Playoff committee has put forward a recommendation mandating 1 TC playoff game be played before the end of OMHA qtrs to alleviate TC scheduling issues for the drop back team and other teams having to wait. No rules regarding the 1 game and how opponent is selected which has potential to lead to more problems than it corrects. Recommend we vote "no".

#### 7.4. Vice-President - Local League Teams - Jeff McDowell

- Local League
  - Schedule loaded for all teams. There were a number of changes that made this task difficult including addition of Select tier, which required all LL games to be rescheduled for their tournaments.
  - This was found to be most difficult at Bantam and Midget levels due to another change, which was the addition of more games to regular season. This will have to be revisited next year, and number of away tournaments might have to be limited for LL teams.
- Select
  - Teams are up and running but also many issues around scheduling as mentioned above.
  - We might have to prioritize scheduling Select ice times next year first so that teams will have solid dates to schedule their games around, which takes coordination with other teams. We should also look at limiting Select tournaments to "Black Out" weekends where we proactively do not schedule LL games.

#### 7.5. Vice-President - Coaching - Zack Barriage

- No report

#### 7.6. Vice-President - Player Development - Jeff MacGregor

- The IP program is all good, rosters should be or almost done.

- We have started Tony Code with IP 6 and minor novice. Brian Clemmer company Ayr Welding is donating \$ 500 to minor novice for 3 more sessions. I have talked to Barry about getting a tax receipt for them.
- There has been some interest from major novice LL to get some Tony Code sessions at their expense.
- Tony and I have been talking to see if there would be any interest from any of the LL ,Rep and AE coaches to be trained by Tony to help them out with their practices. Cost would be determined by how many are interested.

### 7.7. Coach Selection Committee - Zack Barriage

- No report

### 7.8. Player Safety Committee - Kristy Allen

- Nothing to report

### 7.9. Equipment Committee - Kevin Brown

- No report

### 7.10. Photo Committee - Gail Gowing

- Photos are to be completed on Nov 1 and 2.
- Scheduling conflict with WMC could mean photos may have to be taken at photographers studio in Elmira.
- Feedback has been positive so far about style of photo

### 7.11. Woolwich Weekend - Grady Keen

- No report

### 7.12. Woolwich Cup - Jeff McDowell

- We are sold out!
- Novice - 8 teams
- Atom - 10 teams
- PeeWee - 8 teams
- Bantam - 8 teams
- We took 2 extra teams in Atom as we received 2 registrations at same time bringing us to 9 which makes game scheduling tough. So we accepted another team to even it out.

### 7.13. Woolwich Juvenile Weekend - Mike Birmingham

- 7 teams entered to date including Woolwich

#### 7.14. 4 on 4 - Gail Gowing

- Nothing to report

#### 7.15. Spiritwear Committee - Grady Keen

- No report

#### 7.16. Constitution Committee - Rob Moyer / Brett Bickerton

- 3 confirmed members so far
- Looking to initiate first meeting next week

#### 7.17. Nomination Committee - Brett Bickerton

- Nothing to report

#### 7.18. Sponsorship Committee - Nadia Elmasry Weiss

- Nothing to report

#### 7.19. Fundraising Committee - Kristy Allen

- Cash calendars have been distributed to teams.
- Spiritwear Fundraiser Information has been added to the website and an e-mail was also sent out to all coaches to share with their team. Deadline for orders is November 10th.

#### 7.20. Communications Committee - Mike Heckendorn

- No report

#### 7.21. First Shift Committee - Nadia Elmasry Weiss

- Still looking for a lead coach. Lots of volunteers to assist in program.

#### 7.22. Initiation Program Committee - Jeff MacGregor

- See [7.6](#)

#### 7.23. Goalie Development Committee - Josh Gruhl

- No report

## 7.24. Treasurer - Katie Hackert

- Profit & Loss supplied in [Appendix A - Financial Statements](#)

## 7.25. Website - Brett Bickerton

- A variety of articles have been posted
- Adding new coaches/managers as they come in
- Spare iPad currently in Hockey Office at WMC
- Waiting for direction from the Township on a spare for St. Jacobs
- Will send out updated process documentation once St. Jacobs is confirmed
- Waiting on "Message from the ": President, VPs

## 7.26. Office - Jasmine Roth

- No report

## 7.27. Registrar - Jasmine Roth

- No report

## 7.28. Scheduler - Lori Moser

- No report

## 8. Old Business

- WMHA is not a charity, only a non-profit. WMHA cannot issue tax receipts.

## 9. New Business

- Discussion Topic: Roster and coaches on team pages as well as unused ice time - Mike Heckendorn
  - Coaches listed on the website
  - Player rosters are up to the coach to post it
  - Can WMHA resell ice? Likely not. Follow up with Scheduler.
  - Scheduler to report unused ice at monthly meeting
- Discussion Topic: Looking for a lead coach for the First Shift - Nadia Elmasry Weiss
  - Starts in Feb. January 20th is the equipment fitting day.
  - Birmingham will check with Jordan Moore to see if he'll do it again.
- New Business from the Floor
  - Local league games will be curfewed and maintain 10-10-12
  - Mike Birmingham working with PK Sportswear to figure out OMHA/Dairy patch

- Grady to reach out to the approved spiritwear vendors (Sportszone and PK Sportswear) to let them know that they can sell items with the Woolwich brand from any vendor (not limited to CCM). Only warm-up suits will be restricted to CCM.
- Most of the rosters are done. Should be done in a couple of weeks
- APs still going on
- Minor Novice - No exhibition games without an approved roster
- Cancelled the Canon contract

## 10. Adjourned

- 7:52 pm
- Next meeting scheduled for November 25, 2019, @ 7pm, WMC Meeting Room #2

## 11. Appendices

### 11.1. Appendix A - Financial Statements

6:17 PM				
2019-10-06				
Accrual Basis				
<b>Woolwich Minor Hockey</b>				
<b>Profit &amp; Loss Budget vs. Actual - JAS</b>				
April through September 2019				
	Apr - Sep 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4 on 4	37,567.00	37,500.00	67.00	100.2%
CLOTHING SALES	0.00	900.00	-900.00	0.0%
Development Fees Income	0.00	8,375.00	-8,375.00	0.0%
ELIMINATION DANCE INCOME	0.00	1,050.00	-1,050.00	0.0%
Fundraising				
Cash Calendar Fundraising	0.00	14,000.00	-14,000.00	0.0%
Total Fundraising	0.00	14,000.00	-14,000.00	0.0%
Misc Income	0.00	500.00	-500.00	0.0%
Registration	285,807.80	310,000.00	-24,192.20	92.2%
Representative Fees	0.00	88,155.00	-88,155.00	0.0%
Select Fees	0.00	16,000.00	-16,000.00	0.0%
Sponsorship Revenue				
IP Jersey Sponsorship	0.00	3,000.00	-3,000.00	0.0%
Sponsorship Revenue - Other	10,400.00	14,000.00	-3,600.00	74.3%
Total Sponsorship Revenue	10,400.00	17,000.00	-6,600.00	61.2%
Tournament Fees Paid back	1,345.00	45,000.00	-43,655.00	3.0%
Try out Fee Select	0.00	1,800.00	-1,800.00	0.0%
Try Out Fees	6,930.00	11,000.00	-4,070.00	63.0%
Woolwich Cup Tournament	0.00	23,800.00	-23,800.00	0.0%
Woolwich Weekend Tournament	0.00	12,600.00	-12,600.00	0.0%
Total Income	342,682.75	587,680.00	-244,997.25	58.3%
Gross Profit	342,682.75	587,680.00	-244,997.25	58.3%
Expense				
4 on 4 tournament				
Ice	12,740.23	12,750.00	-9.77	99.9%
Pay Pal Fees	0.00	1,200.00	-1,200.00	0.0%
Ref Expenses	1,935.00	1,700.00	235.00	113.8%
Shirt Expense	6,351.54	6,000.00	351.54	105.9%
Time Keepers	914.00	840.00	74.00	108.8%
4 on 4 tournament - Other	-20.00	0.00	-20.00	100.0%
Total 4 on 4 tournament	21,920.77	22,490.00	-569.23	97.5%
Accounting Fees	0.00	1,000.00	-1,000.00	0.0%
Advertising and Promotion	0.00	250.00	-250.00	0.0%
Bank Service Charges	179.79	200.00	-20.21	89.9%
Cash Calendar Fundraising	0.00	10,750.00	-10,750.00	0.0%
Coaches Clinic	339.72	1,500.00	-1,160.28	22.6%
Coaches Dinner	0.00	3,000.00	-3,000.00	0.0%
Concussion testing	0.00	1,000.00	-1,000.00	0.0%

**Woolwich Minor Hockey**  
**Profit & Loss Budget vs. Actual - JAS**  
 April through September 2019

	Apr - Sep 19	Budget	\$ Over Budget	% of Budget
<b>Development Fees</b>				
Ice	0.00	4,000.00	-4,000.00	0.0%
Instruction	0.00	5,000.00	-5,000.00	0.0%
<b>Total Development Fees</b>	0.00	9,000.00	-9,000.00	0.0%
<b>Electronic Game Sheets</b>				
Annual Fee	0.00	250.00	-250.00	0.0%
Equipment	687.09	750.00	-62.91	91.6%
Monthly cost	0.00	750.00	-750.00	0.0%
<b>Total Electronic Game Sheets</b>	1,234.01	1,750.00	-515.99	70.5%
<b>Entry Fees</b>	3,110.00	3,480.00	-370.00	89.4%
<b>Equipment</b>	11,059.87	3,000.00	8,059.87	368.7%
<b>Executive Travel Expense</b>	113.00	500.00	-387.00	22.6%
<b>Ice costs</b>	0.00	278,000.00	-278,000.00	0.0%
<b>Ice Scheduler</b>	3,073.50	8,000.00	-4,926.50	38.4%
<b>Insurance Expense</b>	31,568.25	32,000.00	-431.75	98.7%
<b>Internet Services &amp; Website</b>	180.80	1,500.00	-1,319.20	12.1%
<b>Junior Sugar Kings Expense</b>	0.00	2,500.00	-2,500.00	0.0%
<b>Misc Expense</b>	50.00	500.00	-450.00	10.0%
<b>Office Manager</b>	4,661.25	4,000.00	661.25	116.5%
<b>Office Manager Assistant</b>	540.00	5,000.00	-4,460.00	10.8%
<b>Office Rent Expense</b>	1,242.64	1,350.00	-107.36	92.0%
<b>Office Supplies</b>	739.35	1,000.00	-260.65	73.9%
<b>Playdown fees</b>	0.00	1,000.00	-1,000.00	0.0%
<b>Referee Expense</b>	691.00	30,000.00	-29,309.00	2.3%
<b>Registration refunds &amp; NSF cheq</b>	1,120.00	6,000.00	-4,880.00	18.7%
<b>Shirt Expense</b>				
IP Jerseys	0.00	3,500.00	-3,500.00	0.0%
Shirt Expense - Other	216.00	2,000.00	-1,784.00	10.8%
<b>Total Shirt Expense</b>	216.00	5,500.00	-5,284.00	3.9%
<b>Sock Expense</b>	0.00	5,000.00	-5,000.00	0.0%
<b>Timekeepers Expense</b>				
May	44.00	0.00	44.00	100.0%
Timekeepers Expense - Other	0.00	7,500.00	-7,500.00	0.0%
<b>Total Timekeepers Expense</b>	578.00	7,500.00	-6,922.00	7.7%
<b>Tournament Fees Paid</b>	34,594.00	45,000.00	-10,406.00	76.9%
<b>Trophies</b>	315.27	4,000.00	-3,684.73	7.9%

**Woolwich Minor Hockey**  
**Profit & Loss Budget vs. Actual - JAS**  
 April through September 2019

	Apr - Sep 19	Budget	\$ Over Budget	% of Budget
Try Outs				
Body Checking Clinics	300.00	300.00	0.00	100.0%
Ice Costs	6,862.73	1,200.00	5,662.73	571.9%
Pay Pal Fees	0.00	450.00	-450.00	0.0%
Ref's	0.00	2,000.00	-2,000.00	0.0%
Timekeepers	0.00	260.00	-260.00	0.0%
<b>Total Try Outs</b>	<b>7,162.73</b>	<b>4,210.00</b>	<b>2,952.73</b>	<b>170.1%</b>
<b>Woolwich Cup Expenses</b>	<b>210.75</b>	<b>8,000.00</b>	<b>-7,789.25</b>	<b>2.6%</b>
<b>Woolwich Weekend</b>	<b>555.00</b>	<b>30,000.00</b>	<b>-29,445.00</b>	<b>1.9%</b>
<b>Total Expense</b>	<b>126,088.65</b>	<b>537,980.00</b>	<b>-411,891.35</b>	<b>23.4%</b>
<b>Net Ordinary Income</b>	<b>216,594.10</b>	<b>49,700.00</b>	<b>166,894.10</b>	<b>435.8%</b>
<b>Net Income</b>	<b>216,594.10</b>	<b>49,700.00</b>	<b>166,894.10</b>	<b>435.8%</b>