



# Monthly Executive Meeting

- June 24, 2019 @ 7pm - Woolwich Memorial Centre - Meeting Room #2
- Chair: Barry Keen, Secretary: Brett Bickerton

## 1. Attendance

Officers				Quorum: President or VP + 3 Officers + 50% Directors	
Barry Keen	Y	Rob Moyer	N	Mike Birmingham	Y
Jeff McDowell	Y	Zack Barriage	N	Jeff MacGregor	Y
Brett Bickerton	Y	Katie Hackert	Y		
Directors					
Kristy Allen	Y	Kevin Brown	Y	Nadia Elmasry Weiss	Y
Gail Gowing	Y	Josh Gruhl	Y	Mike Heckendorn	Y
Grady Keen	Y				
Staff					
Jasmine Roth	N	Lori Moser	Y	Tracey Williams	Y
Guest(s)					
Morgan MacPhee	N				

## 2. Agenda

- Call to order
- Guest(s) have the floor
- Previous Minutes
- Reports
- Old Business
- New Business
- Adjourned

## 3. Appendices

- A. Financial Statements
- B. Tri-County Meeting
- C. Grand River Local League Meeting

- D. Sunrays Meeting
- E. OMHA AGM

## 4. Call to Order

- 7:00pm

## 5. Guest(s) have the floor

- None

## 6. Previous Minutes

- Corrections: None
- Motion to approve the previous minutes - Mike Birmingham
  - 2nd: Katie Hackert
  - Vote: Passed

## 7. Reports

- Any items pulled from the Reports into Old Business
- Motion to Approved the Reports - Mike Birmingham
  - 2nd: Kristy Allen
  - Vote: Passed

### 7.1. President - Barry Keen

- Coaches Appreciation Dinner went well. We handed out the awards for this year. The recipients were,
  - George Parson Coach Award – Curtis McFadden
  - Bob Waters Volunteer Award – Mark Fackoury
  - Unsung Hero – Austin Cousineau
  - Todd Shannon – Matt McCardle
  - June Pearce – John Kilgour
  - Brad Nickel Scholarship is still open, we extended the application time because of no response.
- The EDHRA and I came to an agreed amount of \$4860.00 that was overbilled to the WMHA and payment has been received.
- Lori, Kevin and I met with Jacinta Faries and Chris McMillan of the Woolwich Wild to discuss the collaboration of bumpers and boards for both associations IP programs. The plan is that we will both share our boards and bumpers and the set of boards and bumpers they will be purchasing along with another set of bumpers being donated

through Mike Heckendorn. Our set will stay here for McLeod, the Wild's set will be made to fit St Jacob's and the third set of bumpers for Snyder. Storage will be made for all.

- Attended the ice scheduling meeting with the Township (Jen and Jodi). There will be a 1% price increase for the 2019-2020 season. Ice will be in WMC on Aug.12 and St Jacob's Sept. 8th. The August Sport and Information Fair will be held on Aug. 14th from 4-7pm.
- Brett, Lori, Jasmine and I met with Julie Jamieson, Rick Moser and Marjorie Bearinger of the Sun Ray's, to discuss the expectations of both, us and them. The Sun Ray's are under our umbrella to an extent but also on their own to an extent. As the meeting went on it became clearer that there needs to be some modifications to the present arrangement between the WMHA and the Sun Ray's.

## 7.2. Immediate Past President - Rob Moyer

- Noting to report

## 7.3. Vice-President - Representative Teams - Mike Birmingham

- Midget AE/MD survey closed June 21. Results and comments to be reviewed.
- TC AGM was held on June 13. No new items. No financial impact to TC as a result of OMHA financial loss.
- Juvenile coach has inquired about the opportunity to host a juvenile tournament potentially in early December. He will provide some info on format and ice time requirements for further discussion.
- See Appendix B, Tri-County Meeting
- See Appendix E, OMHA AGM Meeting

## 7.4. Vice-President - Local League Teams - Jeff McDowell

- We have completed a member survey that provided information on the possibility of creating a new local league in cooperation with Center Wellington and then asked for the membership's feedback. The executive needs to review the feedback and make a decision today on whether to go ahead in forming this new local league.
- We have already received a number of coaching applications for 2019 Local League. We are beginning to use the same application system used for rep coaches in order to keep track of the applications.
- ~~See Appendix C, Grand River Local League Meeting~~

## 7.5. Vice-President - Coaching - Zack Barriage

- No report

## 7.6. Vice-President - Player Development - Jeff MacGregor

- Noting to report

## 7.7. Secretary - Brett Bickerton

- New WMHA calendar created with key dates
- Minutes from March and April and the Annual Meetings have been posted online

## 7.8. Treasurer - Katie Hackert

- Profit & Loss supplied in Appendix A - Financial Statements

## 7.9. Coach Selection Committee - Zack Barriage

- No report

## 7.10. Equipment Committee - Kevin Brown

- Must purchase Third Midget LL set of jerseys
- Purchase replacement jerseys

## 7.11. Player Safety Committee - Kristy Allen

- Nothing to report

## 7.12. Photo Committee - Gail Gowing

- Nothing to report

## 7.13. Tournament Committee - Woolwich Memorial - Grady Keen

- No report

## 7.14. Tournament Committee - Woolwich Cup - Jeff McDowell

- Nothing to report

## 7.15. Tournament Committee - 4 on 4 - Gail Gowing

- Nothing to report

#### 7.16. Spiritwear Committee - <TBD>

- No report

#### 7.17. Constitution Committee - Rob Moyer

- Nothing to report

#### 7.18. Fundraising Committee - Kristy Allen

- Looking for the 2019-2020 fundraising goal (\$)
- Opportunity to hold a fundraising BBQ at the Woolwich Memorial Tournament

#### 7.19. Sponsorship Committee - Nadia Elmasry Weiss

- Have letter to send out to current sponsors and will pass out to executive to pass along to community members. Hope to have all sent out by end of June.

#### 7.20. First Shift Committee - Nadia Elmasry Weiss

- WMH was chosen to host winter session. Welcome event January 20 2020. We will be looking for volunteers for lead ice, assistants and helpers

#### 7.21. Volunteer Committee - Nadia Elmasry Weiss

- In September we will start to create a list of volunteers working with various committees and approach high school and community members for future events, help etc. Please forward any contact names.

#### 7.22. Initiation Program Committee - Jeff MacGregor

- Nothing to report

#### 7.23. Goalie Committee - Josh Gruhl

- No report

#### 7.24. Website - Brett Bickerton

- Email address aliases have been added for many committees/roles
- Woolwich Memorial Tournament site added, online registration form created

## 7.25. Office - Jasmine Roth

- Nothing to report

## 7.26. Registrar - Jasmine Roth

- Registration #'s
  - 2016 (IP4/5) – 2
  - 2015 (IP4/5) – 7
  - 2014 (IP4/5) -19
  - 2013 (Pre-Novice) – 30
  - 2012 (Minor Novice) – 28
  - 2011 (Major Novice) – 45
  - 2010 (Minor Atom) – 40
  - 2009 (Major Atom) – 37
  - 2008 (Minor P/W) – 47
  - 2007 (Major P/W) – 48
  - 2006 (Minor Bantam) – 44
  - 2005 (Major Bantam) – 45
  - 2004 (Minor Midget) – 35
  - 2003 (Midget) – 20
  - 2002 (Midget) – 21
  - 2001 – 1999 (Juvenile) – 5

## 7.27. Scheduler - Lori Moser

- Working on selecting home nights for rep teams, this has to be submitted by July 1st (will be in before June 28th as I am leaving on holidays)
- Attended the tri-county meeting
  - Teams are allowed to register for two regular-season tournaments between September 15 and January 30th, 2010(Christmas does not count)
  - Early bird cut off:
    - September 16th for Bantam and below
    - October 1st for Minor Midget
    - Thanksgiving for Major Midget
- Attended township ice buy meeting, ice was increased by 1%
  - \$156.87 including tax for prime and \$88.22 for non-prime
- Teams will be charged \$25 for meeting room rentals
- Tryouts will start the Tuesday after labour day weekend
- Emailed rep head coaches for tournament dates
- Suggestion would be to give thought to moving the LL tournament to January now that teams can attend a tournament in January

## 8. Old Business

- Motion Overview
- Code of Ethics and Confidentiality Agreement signed
- Motion to Assign a Chair for the Spiritwear Committee - Brett Bickerton
  - 2nd: Mike Birmingham
  - Vote: Passed

## 9. New Business

- Motion to leave Grand River Local League (GRLL) and join Centre Wellington for Local League - Jeff McDowell
  - 2nd: Kevin Brown
  - Vote: Passed
- Motion on Midget MD instead of Midget AE - Mike Birmingham
  - 2nd: Jeff McDowell
  - Vote: Passed
- Motion to have the Sunrays organization join WMHA - Barry Keen
  - 2nd: Brett Bickerton
  - Vote: Passed
- Motion to change the Exception Status policy - Mike Heckendorn
  - 2nd: Withdrawn
  - Vote: No changes needed.
- New Business from the Floor
- Motion to set a roster size of 15 for Novice A -
  - 2nd: Withdrawn
  - Vote:
- Motion to establish a Novice AE team -
  - 2nd: Kevin Brown
  - Vote: Passed
- Motion to establish a Novice Local League team -
  - 2nd: Withdrawn
  - Vote:
- Move Local League tournament from November to January (potentially)
- Wait a week or two on the Woolwich Weekend for feasibility
- Get a list of contacts from Woolwich Weekend from last year
- Motion to approve the slate of outstanding Rep coaches - Brett Bickerton (on behalf of Zack)
  - 2nd: Mike Birmingham
  - Vote: Passed
  - Details:
    - Novice A - Kevin Brown

- Minor Novice - Matt Desmeules
- Minor Midget - Jordan Moore
- Midget A - Zack Barriage
- Juvenile - Gavin White
- Midget MD - TBD
- Novice AE - TBD

## 10. Adjourned

- 9:13pm
- Next meeting scheduled for August 26, 2019, @ 7pm, WMC Meeting Room #2

## 11. Appendices

### 11.1. Appendix A - Financial Statements

<div> <div>1:15 PM</div> <div>2019-06-19</div> <div>Accrual Basis</div> </div> <div> <div>Woolwich Minor Hockey</div> <div>Profit &amp; Loss Budget vs. Actual</div> <div>April through May 2019</div> </div>				
	Apr - May 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4 on 4	37,567.00	40,500.00	-2,933.00	92.8%
CLOTHING SALES	0.00	1,000.00	-1,000.00	0.0%
Development Fees Income	0.00	9,800.00	-9,800.00	0.0%
ELIMINATION DANCE INCOME	0.00	1,100.00	-1,100.00	0.0%
Fundraising				
Cash Calender Fundraising	0.00	16,100.00	-16,100.00	0.0%
Fundraising - Other	0.00	8,000.00	-8,000.00	0.0%
Total Fundraising	0.00	24,100.00	-24,100.00	0.0%
Misc Income	0.00	500.00	-500.00	0.0%
Registration	139,916.74	278,000.00	-138,083.26	50.3%
Representative Fees	0.00	55,000.00	-55,000.00	0.0%
Sponsorship Revenue				
IP Jersey Sponsorship	0.00	3,500.00	-3,500.00	0.0%
Sponsorship Revenue - Other	0.00	14,000.00	-14,000.00	0.0%
Total Sponsorship Revenue	0.00	17,500.00	-17,500.00	0.0%
Tournament Fees Paid back	0.00	45,000.00	-45,000.00	0.0%
Try Out Fees	3,150.00	11,000.00	-7,850.00	28.6%
Woolwich Cup Tournament	0.00	15,000.00	-15,000.00	0.0%
Woolwich Weekend Tournament	0.00	45,000.00	-45,000.00	0.0%
Total Income	181,266.69	543,500.00	-362,233.31	33.4%
Gross Profit	181,266.69	543,500.00	-362,233.31	33.4%
Expense				
4 on 4 tournament				
Ice	12,740.23	12,750.00	-9.77	99.9%
Pay Pal Fees	0.00	1,200.00	-1,200.00	0.0%
Ref Expenses	1,935.00	1,700.00	235.00	113.8%
Shirt Expense	6,351.54	6,000.00	351.54	105.9%
Time Keepers	914.00	840.00	74.00	108.8%
4 on 4 tournament - Other	-20.00	0.00	-20.00	100.0%
Total 4 on 4 tournament	21,920.77	22,490.00	-569.23	97.5%
Accounting Fees	0.00	1,000.00	-1,000.00	0.0%
Advertising and Promotion	0.00	250.00	-250.00	0.0%
Bank Service Charges	137.76	200.00	-62.24	68.9%
Cash Calendar Fundraising	0.00	10,750.00	-10,750.00	0.0%
Coaches Clinic	0.00	1,500.00	-1,500.00	0.0%
Coaches Dinner	0.00	3,000.00	-3,000.00	0.0%
Concussion testing	0.00	1,000.00	-1,000.00	0.0%



1:15 PM  
2019-06-19  
Accrual Basis

**Woolwich Minor Hockey**  
**Profit & Loss Budget vs. Actual**  
April through May 2019

	Apr - May 19	Budget	\$ Over Budget	% of Budget
Development Fees				
Ice	0.00	4,000.00	-4,000.00	0.0%
Instruction	0.00	5,000.00	-5,000.00	0.0%
Total Development Fees	0.00	9,000.00	-9,000.00	0.0%
Electronic Game Sheets				
Annual Fee	0.00	250.00	-250.00	0.0%
Equipment	0.00	750.00	-750.00	0.0%
Monthly cost	0.00	750.00	-750.00	0.0%
Total Electronic Game Sheets	0.00	1,750.00	-1,750.00	0.0%
Entry Fees	1,960.00	3,400.00	-1,440.00	57.6%
Equipment	0.00	3,000.00	-3,000.00	0.0%
Executive Travel Expense	113.00	500.00	-387.00	22.6%
Ice costs	0.00	278,000.00	-278,000.00	0.0%
Ice Scheduler	126.00	8,000.00	-7,874.00	1.6%
Insurance Expense	0.00	32,000.00	-32,000.00	0.0%
Internet Services & Website	180.80	1,500.00	-1,319.20	12.1%
Junior Sugar Kings Expense	0.00	2,500.00	-2,500.00	0.0%
Misc Expense	50.00	500.00	-450.00	10.0%
Office Manager	1,470.00	4,000.00	-2,530.00	36.8%
Office Manager Assistant	540.00	5,000.00	-4,460.00	10.8%
Office Rent Expense	1,242.64	1,350.00	-107.36	92.0%
Office Supplies	143.33	1,000.00	-856.67	14.3%
Playdown fees	0.00	1,000.00	-1,000.00	0.0%
Referee Expense	0.00	30,000.00	-30,000.00	0.0%
Registration refunds & NSF cheq	0.00	6,000.00	-6,000.00	0.0%
Shirt Expense				
IP Jerseys	0.00	3,500.00	-3,500.00	0.0%
Shirt Expense - Other	0.00	2,000.00	-2,000.00	0.0%
Total Shirt Expense	0.00	5,500.00	-5,500.00	0.0%
Sock Expense	0.00	5,000.00	-5,000.00	0.0%
Timekeepers Expense	0.00	7,500.00	-7,500.00	0.0%
Tournament Fees Paid	10,385.00	45,000.00	-34,615.00	23.1%
Trophies	0.00	4,000.00	-4,000.00	0.0%

**Woolwich Minor Hockey**  
**Profit & Loss Budget vs. Actual**  
April through May 2019

	Apr - May 19	Budget	\$ Over Budget	% of Budget
Try Outs				
Body Checking Clinics	300.00	300.00	0.00	100.0%
Ice Costs	6,862.73	1,200.00	5,662.73	571.9%
Pay Pal Fees	0.00	450.00	-450.00	0.0%
Ref's	0.00	2,000.00	-2,000.00	0.0%
Timekeepers	0.00	260.00	-260.00	0.0%
<b>Total Try Outs</b>	<b>7,162.73</b>	<b>4,210.00</b>	<b>2,952.73</b>	<b>170.1%</b>
Woolwich Cup Expenses	0.00	8,000.00	-8,000.00	0.0%
Woolwich Weekend	0.00	30,000.00	-30,000.00	0.0%
<b>Total Expense</b>	<b>46,064.98</b>	<b>537,900.00</b>	<b>-491,835.02</b>	<b>8.6%</b>
Net Ordinary Income	135,201.71	5,600.00	129,601.71	2,414.3%
<b>Net Income</b>	<b>135,201.71</b>	<b>5,600.00</b>	<b>129,601.71</b>	<b>2,414.3%</b>

## 11.2. Appendix B - Tri-County Meeting

### 11.2.1. June 13, 2019

- Need to submit any updated Association contacts to Christine.
- Juvenile teams must now have a 4 year age gap for coaching (Head Coach)
- Rosters will be reviewed and approved starting the 1st of August.
- If Head Coach receives a suspension then the Assistant Coach is able to step up as acting Head Coach even if they are not D1 certified. However, if a Head Coach quits then the team must replace him with someone who is D1 certified.
- Teams can play in tournaments in January, they do count as 1 of the 2 tournaments allowed during the regular season.
- Regular season is to be completed by Dec 23, 2019 & playoffs start Jan 2, 2020. It is up to each Association if they wish to start before the weekend.
- Sept 16, 2019 is the last date for the early bird tournaments for all divisions except Minor Midget (Oct 1) and Major Midget (Oct 10).
- Teams should speak about the Gender Identity training at their teams meetings.

## 11.3. Appendix C - Grand River Local League Meeting

### 11.3.1. Unknown

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## 11.4. Appendix D - Sunrays Meeting

### 11.4.1. Background

- Been around for 4 years
- Started by Rob Waters
- 1 hour slot, once a week, Saturdays
- 20 registrants
- Compete with Kitchener, Cambridge, Orange, Peterborough, Brampton
- SHI was in Toronto this year, 25th anniversary
  - 50 teams participate
- Refereed by volunteers
- Classification: Level C
- Kitchener would be a higher level
- Likely not to grow in the next few years
- Not a changing roster, last year, 2 new players
- Not incorporated
- No board, just a committee
- Bank account, in Sunrays name

- Income:
  - Registration goes directly to Sunrays, \$250
  - Fundraising
  - Sponsorship
- Expenses:
  - Ice time
  - Insurance (Player Roster, Volunteer Roster)
  - Does this get recognized by OMHA? How does SHI fit in here?
  - Paid staff time
  - SHI fee paid
- Runs a surplus
- Treasurer, and third-party review
- Some registrants are funded through special programming
- Committee of 5 on the Sunrays
- No travel permits

#### 11.4.2. Proposal

- Sunrays are looking for consistency
- WMHA is looking for flexibility to accommodate the Initiation program and ice restrictions
- Move from Saturday to Sunday
- Switch from a hybrid organization to:
  - Independent organization,
  - OR WMHA program

#### 11.5. Appendix E - OMHA AGM

<https://drive.google.com/open?id=1DIsF0Ncwzq60YZrICuJyo-IOPdmQg9vb>