



Woolwich Minor Hockey Association

www.woolwichminorhockey.ca

24 Snyder Ave. South (Elmira Arena)
P.O. Box 204 ▪ Elmira Ontario ▪ N3B 2Z6
519-669-2789

Executive Meeting Minutes – October 30, 2017

LOCATION: WMC Meeting Room **TIME:** 7:00 p.m.

CHAIR/PRESIDENT: Rob Moyer

SECRETARY: Sheri Ritchie

Present: Sheri Ritchie, Brett Bickerton, Barry Keen, Zack Barriage, Josh Gruhl, Tracey Williams, Rob Hall, Jeff MacGregor, Morgan McPhee, Jasmine Roth

Absent: Chris Williams, Kurt Wilkie, Brandon Brubacher, Rob Moyer, Paul Lucier

1. Minutes of Previous Meetings and Introductions

- Motion to accept: Rob Hall Second by: Zack Barriage

2. Referees – Morgan MacPhee

- Scheduling should be easier with 4-5 refs leveling up the beginning of December
- Morgan following up on incident report and apology letter. Would like before the following Saturday when he sends refs out.
- Refs need to block any teams they are a part of the coaching staff. Also, if coaching staff is immediate family.
- If getting referees is a problem PeeWee AE can proceed with only 2 referees
- 2 referees for Midget LL due to scheduling. Barry will monitor

3. Presidents Report – Rob Moyer

- Ice rate are probably going up, just heard at 4pm Oct27th it will be going to council on Oct 30, I have asked for a 1 month reprieve so we can get our delegation there to argue against an increase
- Concussion management web page/process is in the middle of being updated
- OHF Juvi Tourney could be hosted by Woolwich, this executive needs to review (at this meeting) what is needed (lots) and decide on if we will put in a bid
- Some concerns about team selection in LL but Barry is looking into it as we take all concerns and investigate
- LL tourney is coming up in Nov and will need some executive help with running it so keep watch for emails on it



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- Had to purchase a few extra LL jerseys for large novice teams
- 4. Treasurer Report – Jasmine Roth**
- Absent
- 5. VP Rep – Zack Barriage**
- Nothing to report
- 6. VP LL – Barry Keen**
- Season is well underway. I have been working thru a number of small issues as to be expected at the beginning of the year.
- Putting a Cap on registration in August and starting a waiting list
- Up for discussion:
 - options for team selections-change evaluation system (separate minors and majors)
 - Coaches pick one staff member, then teams will be picked by conveners and the VP of LL
 - teams need to be approved by VP?
 - need more time between evaluations and games to sort teams out better.
- 7. VP Coaching – Paul Lucier**
- Absent
- 8. VP Player Development – Rob Hall / Josh Gruhl / Kurt Wilkie**
- Receiving positive feedback. More organized and structured
- Goalie Clinic – Lots of positive feedback. Coaches are involved asking lots of questions.
- IP4 and IP5 running well
- Suggestion to have equipment for 8 goalies in order to encourage goalies. Starter kit would be approximately \$200 each
- Inner squad ice games in the new year. Cross ice using bench for both teams
- 9. Office Administrator/Registrar – Tracey Williams**
- APs - have to have a better system for this; Coaches and Parents need to be reminded of the rules
- Rosters - working on firming up LL rosters - still lots of Bench Staff without proper training - have people taking courses under kid's names, etc. - kind of a mess
- Development - have had some issues with the dividers - how is this going?



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- Registration - starting to send out "collection" emails to parents
- computer - need new one
- Hockey Office - overwhelmed with paper, spoke to Rob - will bag shred it material - he will have it shredded or will burn it himself
- Bauer First Shift Program - really great kick off event; first on ice session is this Saturday (Nov 4th)
- Township to reduce subsidy and raise rates on ice. Meeting was pushed to November 21 and needs to be lobbied by a few executives.

10. Ice Scheduler – Tracey Williams

- have available ice coming up - emailing it out to Coaches - don't always get good reply; I know people can't always use it but would like to see more Coaches taking advantage of it
- still have 2 LL games to schedule - 1 rep game (for Minor Atom AE vs. Dundas - having trouble with this); 3 more Juvenile games to schedule
- On ice Officials - need to understand staffing issues
- Timekeepers - still working thru issues with them

11. Fundraising Committee - Vacant

- Nothing to report

12. Tournaments

Woolwich Weekend – Brandon Brubacher

- Nothing to report

Woolwich Cup – Kurt Wilkie

- Nothing to report

13. Sponsorship – Chris Williams

- Nothing to report

14. Webmaster – Brett Bickerton

- Nothing to report

15. Photos – Barry Keen

- Schedules have been made and teams have been informed. Have gotten a number of rescheduling requests and from that Jolene has a suggestion as an alternative so everyone can get onto their team's picture if they are absent on photo day.



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- Crop players into pictures is an option if they can't come when the team is
- New option for standard – Barry will price out

16. Equipment – Kevin Brown

- All equipment is out
- IP equipment being put away most of the time

17. Concussion Management – Vacant

- Sheila was at the meeting to discuss the Concussion Program
- The website has not been updated with what to do
- 377 players have completed the concussion testing. Education and handouts to everyone.
- Communication is the issue between coaches, trainer and player
- Currently 5 concussions reported – 4 PeeWee and 1 Bantam
- Problem that arised was Physician not following protocol. Kids not telling and Parents and Trainers not asking specific questions
- Even one symptom is classified as a concussion after an incident which is a hit to the head and shakes up the brain. The player could have more symptoms or issue the next day.
- Protocol is to see a doctor first. A sports doctor would be the best to see but it is the parent's decision.
- If an incident, then the trainer pulls the player off the ice and trainer needs to report. The player would see a doctor of their choice. A retest at Woolwich Physio would need to be done. If there is a concussion steps need to be followed in order to return to play. Hockey Canada requires a note from a Physician.
- Brett to put together a policy to add to the Website. Form for the Trainers regarding what they can do.
- Suggested that the Trainer hand out a form with the info to the parent when the incident occurs.

18. Spirit wear – Zack Barriage

- Nothing to report

Adjourned at 9:25 pm

Next Meeting: December 4, 2017